

Headon-cum-Upton, Grove & Stokeham Parish Council

Minutes of the meeting of the Headon-cum-Upton, Grove & Stokeham Parish Council held on the 16th Jan 2017 in the Village Hall, Headon-Cum-Upton Village Hall, Church Street, Headon, Retford, DN22 0RD. The meeting commenced at 7:30pm.

Present.

Cllr David Landon Vice-Chair
Cllr Janet Landon
Cllr John Mosley
Cllr Chris Holliland
Cllr Beatrice McGlen
Cllr Fred Withers
Cllr Eric Briggs

Also, present

Ed Knox Parish Clerk/Responsible Financial Officer
District Councillor Teresa Critchley
Police Constable Bailey
2 Members of the Public



Pre-Meeting Public Forum

Request to Add Speed Sign to Next Agenda

Apologies for Absence

After discussion, the council **resolved** to accept the apologies of Cllr Jonathan Wallwin and Cllr Ben Wielgus.

The Council currently has 1 Parish Councillor Vacancy.

Declarations of Interest

None made by Councillors in relation to items discussed during this meeting.

Approval of Minutes

After discussion, the council **resolved** to accept the minutes of the previous meeting. The chairman signed the minutes as a true and accurate record.

Matters Arising:

1) Councillor Vacancy

Cllr David Landon reported that:

- An applicant had come forward who wishes to join the Council.

After discussion, the council **resolved** to arrange to Co-opt Sue Howden as a Parish Councillor.

2) Horse Signage – Magpie Farm, Stokeham – Ref FS6970760

Cllr Eric Briggs reported that:

- He is still gathering evidence for Via Ltd.

After discussion, the council **resolved** that Cllr Briggs is to let Clerk Ed Knox have the evidence once it is ready **Action** Cllr Eric Briggs.

3) Defibrillators Update

Clerk Ed Knox had circulated to Cllrs by email prior to the meeting that he had been successful in obtaining a British Heart Foundation grant for 4 defibrillators.

He also reported **that**:

- 4 x Wall signs, fixing kits and stickers had arrived.
- 4 x IpadSP1 Defibrillators, 4 x Defibsafe Cabinets and a training kit will arrive within the next 6 weeks.

The stipulations of the donations are:

- The units are kept unlocked and in an easy 24hr accessible public place
- A free public training session on how to use the units must be arranged
- The units are need advertising locally to promote their existence.

Other information regards the units:

- 7-year warranty
- Battery life of 5 years or 200 shocks
- Basic visual inspection recommended fortnightly to make sure the display is showing normal functions and the battery and pads are ok.

These automated units are designed to be used by either members of the public

- Retford Lions have kindly offered to provide this session for free once the units are installed.

After discussion, the council thanked Ed for his efforts and **resolved** that (i) Clerk, Ed Knox approach Highways to ask if it is possible to access the Power Supply at the Street Light in Upton next to the Bus Shelter. (ii) Cllr John Mosley will ask Russ Corwood if he will install the units, if not Cllrs will ask around the village if there are any Electricians willing to install the units, possibly for free or at a discounted rate. (iii) Cllr Eric Briggs to look into installing one unit in the Church Porch at Stokeham.

4) To Approve Precept & Budget 2017/18

Clerk Ed Knox & Cllr Ben Wielgus had circulated facts, figures relating to the budget to Cllrs prior to the meeting by email.

After discussion, the council **resolved** to accept the budget and the precept would be increased by 100%. Cllr Chris Holliland **Proposed** and Cllr Janet Landon **Seconded**.

There followed a show of hands of the 7 members present as follows:

- 4 For
- 3 Against

Motion **Carried**. The Precept shall increase 100% to £7308 which is equal to £46.17 at Band D.

Police Report:

PC Bailey presented the following report of crime in the Parish:

- 2 Crimes 1 in Haselwood Lane and one in Greenspotts Lane
- Headon had 2 crimes in 2016
- Upton had 3 crimes in 2016
- Grove had 3 crimes in 2016
- Stokeham had no crime in 2016.
- The Public should continue to report **ALL** crimes.
- Concern over the potential loss of PC Bailey upon retirement and his role being covered by community volunteers.

After discussion, the council **resolved** to complain Nottinghamshire Police at the possibility of the loss of the PC Bailey's post. **Action**, Clerk Ed Knox to ascertain the date of Tuxford Town Council's meeting with Paddy Tipping so that Headon may send a Councillor representative.

Highways

Cllr Eric Briggs reported **that**:

- Brambles could do with clearing on railings near the sewage works
- Council discussed the subject of a village Lengthsman/street cleaner, item to be discussed in detail in March.

After discussion, the council **resolved** that (i) Cllr David Landon would look into the possibility of a community service team to be allocated to address the brambles issue. (ii) Clerk Ed Knox to email Lengthsman Scheme details to Councillors prior to next meeting.

Neighbourhood Plan Report

Cllr Janet Landon reported that:

- Cllr Beatrice McGlen is arranging production of a survey.
- Survey to be distributed by end of January 2017.
- Survey results to be reviewed in February.
- 2nd Survey to be sent out to Parish Businesses.

After discussion, the council **resolved** that Cllrs will compile a list of all known businesses for Cllr McGlen.

Finance:

The following item was closed to the press and public due to the confidential nature of the Clerks Salary and hours worked.

After discussion, the council **resolved** that Clerk Ed Knox had undertaken additional work the six months ending 31st December 2016, this was due to a variety of one-off

pieces of work, including the defibrillators. The Council agreed to pay Clerk Ed Knox an additional £150 on top of his usual monthly salary.

1. To Approve Payments: after discussion, the Council **approved** the following accounts: -

<u>Payee</u>	<u>Item</u>	<u>Cost</u>
E Knox	Jan 2017 Net Salary, Mileage & Expenses including £150 Overtime for July to Dec	£234.19
HMRC PAYE	E Knox Jan Income Tax	£51.80
E Knox	Feb 2017 Net Salary & Expenses	£105.44
HMRC PAYE	E Knox Feb Income Tax	£22.00
NALC	Annual Subscription Membership	£84.43
Total Payments		<u>£497.86</u>

Came & Co £8.36 to insure the defibrillators, cabinets and associated equipment, the units are now covered by the policy but payment will be deferred to renewal on 1st June 2017 to save on administration costs.

2. Receipts:

Receipts Received this month:

None	£0.00
Total Receipts	<u>£0.00</u>

3. Bank Balances

The Current Account Balance today is	<u>£4,296.35</u>
The Deposit Account Balance today is	<u>£4,720.96</u>

Any Other Business

Cllr David Landon read out a report from Tim Turner at Nottinghamshire County Council Planning Authority regarding the Waste Recycling Centre at Headon Camp Industrial Estate. After Discussion, the Council asked Clerk Ed Knox to forward the report by email to all members. Dist Cllr Teresa Critchley advised she would report at the next meeting after she has spoken with Tim. Regards his report. **Action**, Cllr Beatrice McGlen to draft a suitable response to Tim Turner from the Council.

Date/time of next meeting

Monday 6th March 2017

7.30pm

Closure of Meeting

There being no further business, the Chairman thanked everyone for their contributions and closed the meeting at 9:10PM.

Signed_____

Date_____