

Headon-cum-Upton, Grove & Stokeham Parish Council

Minutes of the meeting of the Rampton Parish Council held on the 6th Mar 2017 in the Village Hall, Headon-Cum-Upton Village Hall, Church Street, Headon, Retford, DN22 ORD. The meeting commenced at 7:30pm.

Present.

Cllr Jonathan Wallwin	Chairman
Cllr David Landon	Vice-Chair
Cllr Beatrice McGlen	
Cllr Ben Wielgus	
Cllr Chris Holliland	
Cllr Eric Briggs	
Cllr Fred Withers	
Cllr Janet Landon	
Cllr John Mosley	

Also, present

Ed Knox Parish Clerk/Responsible Financial Officer
6 Members of the Public

➤ Pre-Meeting Public Forum

Apologies for Absence

None

Declarations of Interest

None made by Councillors in relation to items discussed during this meeting.

Approval of Minutes

After discussion, the council **resolved** to accept the minutes of the previous meeting. The chairman signed the minutes as a true and accurate record.

To Co-opt New Council Member

After discussion, the council welcomed Sue Browne as a new member. The Council is now operating at full capacity. Clerk, Ed Knox arranged for Sue to sign the Declaration of Acceptance of Office and Register of Members Interests forms. Clerk, Ed Knox shall inform Bassetlaw Council of the appointment. **Action**, Clerk Ed Knox

Matters Arising:

- 1 To receive update regards Attero Ltd Waste Recycling Centre

Cllr Chris Holliland, read out a summarised update from Tim Turner at Nottinghamshire County Council's Planning Department. This included:

- Greenwood Logs and Solid Fuel processing.
- The building is allowed up to 50% extension in size covered by the existing permitted development.

Cllr John Mosley advised **that**, he had spoken with Attero Ltd's Chartered Surveyor, David Barnard. David invited Cllrs to attend site to have a look around and ask any questions they may have. After discussion, the council **resolved** that: (i) Cllr John Mosley shall arrange a site visit for the Council members. (ii) Clerk, Ed Knox shall reply to Tim Turner asking for an answer to each of the points raised in the Council's January letter. **Action** Clerk, Ed Knox & Cllr John Mosley.

2 To discuss Defibrillator Installations

Cllr John Mosley reported that:

- Headon defibrillator Cabinet has been installed on the village hall
- Stokeham defibrillator cabinet has been installed in the church porch
- Upton - Permission has been obtained from Mr & Mrs Walton to install a defibrillator cabinet on the external wall of their garage, which is adjacent to the pavement in the centre of the village. They have also granted consent to tap into the electricity supply.
- Grove – We are still awaiting a reply from BT regards the final adoption date and when the phone will be removed from the kiosk.
- Installations – An electrician is ready to proceed with the installations.

Clerk Ed Knox reported that:

- The Council has received £750 towards the potential installation costs of the units.

After discussion, the council **resolved** that: (i) Cllr John Mosley shall proceed with the installations and liaise with Ed to arrange payment of any associated install costs. (ii) Cllr John Mosley shall accept Mr & Mrs Walton's kind invitation for the defibrillator location in Upton and offer them the option to receive £30 per year to cover the electricity supply costs. (iii) Clerk, Ed Knox shall ask the Retford Lions to liaise with Cllr Beatrice McGlen to organise a Defibrillator training event at Headon village hall. (iv) Clerk, Ed Knox shall continue to chase BT for an update regards Grove. **Action**, Clerk Ed Knox & Cllrs John Mosley & Beatrice McGlen.

3 To Discuss Speed Sign

Following a request by a member of the public at the previous meeting, the Council discussed the matter and **resolved** that: (i) Cllr Jonathan Wallwin shall contact the County Cllrs Regards Signage. Costs in the past for a full sized speed sign on Yew Tree Road were approximately £10,000 with over £1,000 per year service/maintenance

costs. (ii) Cllr Ben Wielgus shall obtain a selection of up-to-date quotes for Council to consider. (iii) Cllr Ben Wielgus shall contact Bassetlaw Council regards the possibility of portable speed signs. **Action**, Cllrs Jonathan Wallwin & Ben Wielgus

To Discuss Possibility of a Village Lengthsman/Warden/Street Cleaner

Clerk Ed Knox advised a summary of the Notts County Council Lengthsman Scheme and the Bassetlaw District Council Street Cleaner Scheme. The Lengthsman scheme provides £1000 per year and the Street Cleaning Scheme £250.

After discussion, the council **resolved** that: (i) Clerk, Ed Knox shall confirm with Bassetlaw & Via Ltd if there are any deadlines for applying for the grants for 2017/18. (ii) Clerk, Ed Knox shall circulate to Cllrs example Job Descriptions for village wardens so that Council may consider and draft a suitable role description for this parish. **Action**, Clerk Ed Knox.

To Receive Police Report:

PC Bailey reported by email the following crimes in the parish:

- 16/02/2016 – Grove Lane – Grove – Armed Robbery
- 23/02/2017 – Vernon Close – Grove – Burglary & a Theft of Bird of Pray

Highways

Cllr Ben Wielgus reported **that**: He has reported several fly tips to Bassetlaw District Council. Cllr Beatrice McGlenn reported **that**: Upton sign is being repaired. Cllr Jonathan Wallwin reported **that**:

- Several Road Drains Blocked in Grove between Church and Post-box.
- Grove village sign into Grove from Retford is missing

Cllr Eric Briggs reported **that**:

- No 2 Street Light is flashing at Stokeham.

After discussion, the council **resolved** that: (i) Clerk, Ed Knox shall report the blocked drains, missing sign and faulty light to highways. **Action** Clerk, Ed Knox.

To Receive Neighbourhood Plan Report

Cllr Ben Wielgus reported that:

- The Questionnaire has been sent out and Online Survey completed
- 130 responses, a very good turnout for the size of the parish
- Cllrs worked hard to condense the data into 1 spreadsheet
- Cllr Wielgus will be compiling statistics
- 25th March a review meeting is being held which is open to the public between 10am and 5pm.

After discussion, Cllr David Landon thanked Ben and all parties involved for the efforts on the Neighbourhood Plan work.

Finance:

1. To Approve Payments: after discussion, the Council **approved** the following accounts: -

<u>Payee</u>	<u>Item</u>	<u>Cost</u>
E Knox	March 2017 Net Salary, Mileage & Expenses (including £6.60 Postage Stamps)	£115.84
HMRC PAYE	E Knox Income Tax	£21.80
Total Payments		<u>£137.64</u>

2. Receipts:

Receipts Received this month:

Notts County Councillors Grant	£400.00
Groundworks Neighbourhood Plan Grant	£1,700.00
29 th May 1961 Charitable Trust Grant	£250.00
Total Receipts	<u>£2,350.00</u>

3. Bank Balances

The Current Account Balance today is	<u>£6,201.94</u>
The Deposit Account Balance today is	<u>£4,721.56</u>

Any Other Business

Cllr David Landon asked if we had a response from Teresa Critchley regards possible grant funding. Clerk, Ed Knox will ask Teresa if she can help.

To Undertake Clerk's Annual Salary Review

This item was closed to members of the press and public due to the confidential nature of the subject. After discussion, the Council **approved** to increase the clerk's salary to SCP 18 with effect from 1st April 2017.

Date/time of next meeting

Monday 3rd Apr 2017 7.30pm

Closure of Meeting

There being no further business, the Chairman thanked everyone for their contributions and closed the meeting at 8:50 PM.

Signed _____

Date _____