

# Headon-cum-Upton, Grove and Stokeham Parish Council

Agenda for the Annual Meeting of Monday 9<sup>th</sup> May 2016

to be held at 7.30pm at Headon-cum-Upton Village Hall

*(The meeting will be adjourned for the Public Forum after the election of Chairman/Vice-chairman)*

1. Election of Chairman
2. Election of Vice-Chairman
3. Public Forum (10 minute session)
4. NEIGHBOURHOOD PLAN presentation – James Green, Bassetlaw DC
5. Apologies for absence – advance apology from Cllr. C.Holliland
6. Declarations of interest
7. To approve the minutes of the meeting held on 4<sup>th</sup> April 2016
8. Matters arising from previous minutes:
  - a. High Speed Broadband
  - b. Hedge Cutting – Askham Road, Upton and Dog Kennel Hill
  - c. Request for Speed Limit Reduction – Nether Headon
9. Police
  - a. Police Report
  - b. Any other Police matters
10. Highways
11. Planning
  - a. Correspondence and Communications
    - i) Street numbering and naming at Thorpe Farm (consultation)
  - b. Applications
    - i) Ref: 16/00399/HSE – Alteration of existing access to a highway and creation of a hardstanding – Longacres, Main Street, Upton
  - c. Decision Notices
  - d. Any other Planning Matters
12. Grass Verge Damage – opposite Longacres and Newlands, Upton, DN22 0RA
13. Replacement of Clerk to the Council
14. Speeding concerns at Grove
15. Grove Level Crossing
16. Use of a Property as Car Dismantling Yard – Kalushi, Grove
17. Year End
  - i) To approve the Accounts for year ending 31st March 2016
  - ii) Acknowledge completion of Internal Audit / Pay Audit Fee
  - iii) Completion of Annual Return / Annual Governance Statement for External Audit
18. Parish Council Insurance Renewal
19. Grants to 3 Parish Churches and Headon Village Hall
20. Finance
  - a. Precept & Concurrent Grant Confirmations
  - b. Payments
  - c. Receipts
  - d. Balances
21. Correspondence and Publications
22. Any other business
23. Proposed date of next meeting – Monday 13<sup>th</sup> June 2016 (date moved due to Clerk's holidays)
24. Confidential item to be discussed by council members only - Clerk's remuneration - paper enclosed