

Headon-cum-Upton, Grove & Stokeham Parish Council

Minutes of 2nd Oct 2017 at the Village Hall, Church Street, Headon, Retford, DN22 ORD. The meeting commenced at 7:30pm.

Members Present

Cllr Jonathan Wallwin	Chairman
Cllr David Landon	Vice-Chair
Cllr Beatrice McGlen	
Cllr Ben Wielgus	
Cllr Eric Briggs	
Cllr Fred Withers	
Cllr Janet Landon	
Cllr John Mosley	
Cllr Julia Harvey	
1 x Vacancy	

Also, present

Clerk Ed Knox,
County Cllr John Ogle
3 Members of the Public

64/2017/18 Apologies for Absence
None.

65/2017/18 Declarations of Interest
None.

66/2017/18 Approval of Minutes
The council accepted the minutes of the previous meeting. The chairman signed the minutes as a true and accurate record. Cllr J Landon advised that only matters relating to the Parish Council meeting should be recorded in the minutes. The Council **noted** that the clerk shall not record the public forum in the minutes.

67/2017/18 To Receive Police Report:
This was PC Bailey final attendance at a meeting before his retirement. The Council thanked PC Bailey for his 15 years' service and welcomed PC Darren Haynes. PC Haynes advised his previous work experience and agreed to continue to provide a police report and attend Parish Council meetings when possible. PC Bailey advised the following crimes in the parish:

- 18/09/2017 – Vehicle Damage - Headon Camp Industrial Estate
- 18/09/2017 – Attempted Burglary - Stokeham

68/2017/18 To Receive any applications for the office of Parish Councillor and Co-opt a candidate to fill the existing vacancy
The clerk advised that Bassetlaw District Council have given notice that the Parish Council are now free to co-opt a new Council member. There were no applicants for the vacant seat.

69/2017/18 To Discuss an application for the Village Lengthsman
The council **noted** the clerk has received one application for the vacancy. The Council will make a decision regards interviews at the next meeting. The closing date for applications is 31st October.

70/2017/18 Matters Arising:
1 To discuss Attero Ltd/Waste to Energy Ltd Recycling Centre planning application F/3696 and abatement notice court hearing

The clerk advised County Planning have not yet set a date for the committee meeting. The County Council are seeking further information from the developer to determine the environmental impacts. Once the committee date has been announced, a representative of the Parish Council may register to attend the meeting and speak for up to three minutes. Additionally, up to three members of the public, the District and County Cllrs may also register for three minutes each. The meeting will be open for the public to attend to the maximum capacity of the venue, which is 50 people. **Action**, the clerk shall notify the Council once the committee date is known.

Cllr Harvey agreed to be the nominated Council member to attend the meeting. Cllr Wielgus mentioned the draft Neighbourhood Plan which is currently under review by the steering group. Cllr Wielgus advised that Bassetlaw District Council were resistant to developing half of Headon Ind Estate as a potential residential site, but may be more receptive if the whole site were highlighted. **Action**, Cllr Wielgus agreed to take review the idea of highlighting the whole site for residential development with the Neighbourhood Plan Steering Group.

2 To Discuss Speed Sign Options and Decide whether to Proceed with a purchase

Cllr Wielgus recapped the history of the speed sign, costs now range from £1,800 to £2,400 depending on size and power source. Fixed signs come with 2 to 6-year warranties, mobile signs with a 1-year warranty. The lifespan of all signs is approximately 10 years with a 4 to 5-year life span on the battery. Mobile units tend to have a higher level of effectiveness, PC Bailey agreed with this statement. Cllr Wielgus **Proposed** that the Council proceeds with a purchase if £2,000 can be obtained from other sources. The clerk advised that Dist Cllr Critchley previously agreed to attend Rampton Hospital Community Forum to enquire about funding. The clerk had written to Rampton Hospital to ascertain if their 2014 offer of a £1,000 contribution still stands but received no reply.

Action, the Clerk to make enquiries to Cottam Power Station to see if they are willing to offer a contribution and to write to Notts County Council to ask permission for erecting a mobile speed sign.

Cllr Mosley mentioned he liked the idea of luminous fluorescent orange and yellow speed awareness signs but had not managed to obtain any costs. The Council felt that the permanent presence of these signs was not in character with the villages and would potentially ruin the appearance of the area, whilst the electronic speed sign would only activate when traffic passes them.

3 To Discuss whether to Contribute towards the Restoration of Grove War Memorial

The clerk read out correspondence from Simon Britt at Bassetlaw District Council, who is coordinating a professional condition survey, which may lead to recommendations for restoration. The cost of the survey is £1,050, 75% of which is funded by The War Memorial's Trust, Bassetlaw District Council is funding the difference but Mr Britt has asked the parish council to consider contributing half of the remaining £262.50. After discussion, the Council decided **not** to contribute toward the costs.

71/2017/18

Highways

The clerk advised that Sarah Hird, Senior Highways Liaison Officer has been ill and unable to provide an update for the following long-standing highways issues with the County Council:

- FS-54070099 Upton Finger Post (Pointing to Askham) – Replacement on order and currently being chased with the suppliers.
- FS-6115688 White lines at Yew Tree Road/Main Street/Westfields is due for re-assessment by the Network Inspector to check the road surface for deterioration which may require remedial action prior to the white lining works taking place. The lines are on the list to be actioned, however, all junctions are being prioritised in terms of safety.
- FS-6116072 White lines at Askham Lane/Main Street – As above
- FS-54070847 Various Potholes – Inspection due imminently.
- FS-10812934 Footpath Condition Church St, Headon – Awaiting results of the Network Inspectors visit.
- FS-10812115 Footpath Condition Main St, Upton – As Above.

- Bassetlaw Ref: 726183 Damaged Westfields Street Sign, Upton
County Cllr Ogle explained the existence of a pot of money for capital expenditure on highways. **Action**, the Clerk to forward the list outstanding highways work to County Cllr Ogle to escalate Via Ltd.
Cllr Wallwin made County Cllr Ogle aware of a pool of water which forms at Holly Bush Corner in Grove. Cllr Ogle advised that a photo of the area should be taken and emailed to Jo Horton at Via Ltd. **Action**, Cllr Wallwin.

72/2017/18

To Receive Neighbourhood Plan Report

Cllr Wielgus advised that the draft plans and character assessment have been read through by the steering group and reviewed by Cllr J Landon and Cllr Harvey. The draft plan will be going live soon on the website for public comment. The next open event for the public is 29th October 2017. Following this, the plan will move towards the referendum stage.

73/2017/18

Finance:

1. To Approve Payments: after discussion, the Council **approved** the following accounts: -

<u>Payee</u>	<u>Item</u>	<u>Cost</u>
E Knox	Oct 2017 Net Salary, Mileage & Expenses	£111.90
HMRC PAYE	E Knox Income Tax Sep	£22.40
Royal British Legion	Poppy Wreath – Grove War Memorial	£50.00
Carroll Planning Ltd	Final Character Assessment & Report	£1,680.00
Cllr J Landon	1 x Presentation Folder Neighbourhood Plan	£15.28
Total Payments		<u>£1,879.58</u>

2. Receipts:

Receipts Received this month:

<u>From</u>	<u>Item</u>	<u>Amount</u>
Bassetlaw D.C	2 nd Half Precept	£3,623.50
Bassetlaw D.C	2 nd Half Concurrent Grant	£30.50
NALC	Transparency Compliance Grant 2017/18	£56.34
Total Receipts		<u>£3,710.34</u>

3. Bank Balances

The Current Account Balance today is **£10,738.66**
The Deposit Account Balance today is **£4,724.44**

74/2017/18

Any Other Business

The Clerk asked if the Council would like to receive another 5 x 20kg free salt bags from Notts CC Via Ltd. The Council decided to accept the offer. **Action**, the clerk is to arrange delivery to Cllr Mosley.

75/2017/18

Date/time of next meeting

Monday 6th Nov 2017 7.30pm

76/2017/18

Closure of Meeting

There being no further business, the Chairman thanked everyone for their contributions and closed the meeting at 8:40PM.

Signed _____

Date _____