

Headon-cum-Upton, Grove & Stokeham Parish Council

Minutes of annual meeting held at 7.30 pm on 14th May 2018 at Headon-cum-Upton Village Hall

Members Present	Cllr D Landon	Chairman
	Cllr B McGlen	Vice-Chairman
	Cllr J Askew	
	Cllr E Briggs	
	Cllr J Harvey	
	Cllr J Landon	
	Cllr J Mosley	
	Cllr F Withers	
Also present	DCllr T Critchley	
	S Bowman, Locum Clerk	
	6 Members of the Public	

1. Election of Chairman

Cllr McGlen proposed that Cllr. D Landon be elected Chairman, seconded by Cllr Mosley. Cllr Askew proposed that Cllr Harvey be elected Chairman – this proposal failed because it was not seconded. Cllr Askew asked for that a recorded vote be taken. Cllr D Landon was elected Chairman by 6 votes to 2, Cllrs Askew and Harvey voting against.

The Council agreed to send a letter of thanks to the former Chairman J Wallwin

Public Forum

The Chairman welcomed everyone to the meeting and invited members of the public to address the meeting.

A member of the public asked for confirmation that the PC vacancy, caused by the resignation of Cllr. J Wallwin, had been notified to the District Council. The Chairman replied that the District Council would be informed in due course. The same individual also raised a question relating to the item on the agenda relating to a grant to Stokeham Church. The Chairman responded by saying that the Parish Council would be unable to fund any repairs to the Church. DCllr. T Critchley, speaking as a member of the public, asked that the previous minutes be amended as it stated that she had spoken as a District Councillor when she had specifically declared an interest and had addressed the meeting as a member of the public.

2. Apologies for absence.

Apologies for absence were received from Cllr. Ben Wielgus (holiday). Accepted & Noted.

3. Election of Vice-Chairman.

The Council elected Cllr. B McGlen as Vice Chairman.

4. Declarations of Interest.

None made.

5. Minutes of the extraordinary meeting held on 2nd May 2018

Accepted and duly signed by the Chairman.

6. Matters arising

a) Bank account signatories

The Council agreed that the three signatures for the Bank Accounts were to be Cllr. E Briggs (paper based system), Cllr. D Landon and Cllr. John Mosley (electronic system).

b) Vacancy for Clerk

The closing date for applications for the vacant clerk post was agreed as 25th June and the selection panel was to be comprised of three members namely Cllrs Askew, Harvey & McGlen.

c) Vacancy for Councillor

The District Council was to be notified of the vacancy caused by the resignation of Cllr. Wallwin by the Locum Clerk.

7. Minutes of the meeting held on the 9th of April 2018

The Council agreed to seek the advice of the Notts Asscn. of Local Councils (legal) in relation to this matter. Matter deferred.

8. Minutes of the meeting held on 5th March 2018

The Council agreed to seek the advice of the Notts ALC of Local Councils (legal) in relation to this matter. Matter deferred.

9. District Councillor Report

DCllr. Critchley gave a short report regarding a flooding issue at Grove and advised that Severn Trent had cleared and cleaned a number of drains that had resolved the issue. An issue had been found with the format of the documents sent to the District Councillor and it was: AGREED that if this happens again that the Parish Council should be contacted. DCllr. Critchley was concerned that the Parish Council website had not been updated recently. This comment was NOTED.

10. County Councillor Report.

The County Councillor was not present.

11. Matters arising from the meeting held on the 9th of April.

a) Waste to Energy Ltd Recycling Centre Environmental Health Matters

It was reported that Air pollution monitors were to be installed at some point in the future. Photographs taken recently were to be forwarded to the Parish Council for onward transmission. Cllr. Askew to action. A further concern was raised about smoke emanating from the Ind Estate.

b) Wheelie bin stickers

The Council agreed to authorise expenditure of £152 to allow this initiative to proceed subject to the District Council's approval.

c) Outstanding requirements to enable compliance with GPDR

Deferred whilst awaiting further information from NALC.

d) Review of Standing Orders

Item deferred until a copy of the NALC Model was received

e) Prices for Snow Plough Spares

Item deferred to allow associated costs to be investigated.

12. Planning applications and any other planning issues

Demolish garage and erect side extension, Gamston Wood House, Upton – no objections

13. Highways

Members were concerned at the poor quality of road repairs (patching) which saw pot holes having to be repaired twice in only a seven to ten days period. Cllr. John Ogle to be informed. Damaged railings at the Dyke Side were reported as needing attention.

14. Accounts

a) Grant for Stokeham Church – Cllr. Briggs (not permitted).

b) Grants to Churches and Village Hall

All approved for payment.

Cllr. Askew asked whether Council had received any feedback from these organisations.

c) Receipts

None.

d) Accounts for payment

Headon PCC	300.00
Grove PCC	300.00
Stokeham PCC	300.00
Headon-cum-Upton Village Hall	300.00
Came & Co	285.60
Notts ALC	30.00

In view of the urgency the Chairman agreed to pay the insurance premium and reclaim in due course and Cllr Askew agreed to do the same for the Notts ALC course fee.

15. Correspondence

The donation of the defibrillator equipment had been acknowledged and a training session is to be organized later in the year. NOTED.

16. Any other business items for inclusion on the agenda for the next meeting

At this point in the proceedings the Chairman returned to the unapproved minutes. The Council agreed both sets of minutes with the exception of minute 140 of the 5th March minutes and item 161 of the 9th April minutes which was correcting errors in minute 140 There was a difference of opinion as to whether the minute 140 should be re-written to include the corrections include in minute 161 and the Council decided to seek the advice of Notts ALC. The Council agreed that to remove references to District Councillor Critchley in minute 123 (planning applications in Grove) of the 5th March meeting

17. Date of the next meeting

4th June 2018.

The public and press were asked to leave the meeting at this point in the proceedings as a staffing issue was to be discussed.

18. Review of Lengthsman Contract

It was: AGREED to extend the probationary period of the Lengthsman for a further three months until September 2018 to allow further monitoring.

It was also suggested that the employment of the Lengthsman be notified to the insurance Company and training be carried out to ensure safety of the employee and general public.

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Chairman

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Date