

## **Norton and Cuckney Parish Council**

Minutes of Norton and Cuckney Parish Council meeting held on Wednesday the 13<sup>th</sup> of September 2017 at Norton & Cuckney Village Hall, Norton Lane, Cuckney, Mansfield NG20 9NQ. The meeting commenced at 7.30pm.

**Present:** Cllr David Collins  
Cllr Mike Smith  
Cllr David Alvey  
Cllr Sheila Brailsford  
Cllr Lee Ann Morton  
Cllr Judith Reynolds  
Cllr Georgina Smith  
Cllr Sharna Penarski  
Cllr Keith Barlow

**Also present** Rebecca Young – Clerk to the Council  
County Cllr Kevin Greaves  
16 members of the public were in attendance.

207/17-18 Cllr Collins suspended Standing Orders to alter the order of the Agenda, moving the public forum to item 3 and subsequently item 13.b  
correspondence – The Ulvers

208/17-18 **Apologies for absence**  
No apologies for absence were received.

209/17-18 **Declarations of interests**  
Cllr Penarski declared an interest in Agenda item 13.b



### **Public Forum**

Cllr Collins closed to meeting to allow for the public forum.

Several members of the public formally raised concerns over activities at a local business located within Cuckney, The Ulvers. Namely, the noise levels, increase in activities, concerns over environmental health and issues over the planning aspect for the venue. Planning permission had been refused for the change of use and marquee by Bassetlaw District Council in June 2017, though The Ulvers had been operating with the use of a Temporary Events Notice, authorised by Bassetlaw District Council. The public questioned several legal matters arising from the refusal of planning and Town and Country planning laws in respect of a TEN.

The public asked several questions of the Council members:

Was the Parish Council aware of the planning application and refusal?

Is the Parish Council aware that the Vice Chair of the Council is contravening planning laws by continuing to carry out events and what are the Council doing about this?

Does this put the Vice Chair position in jeopardy and why isn't the Parish Council asking the Vice Chair to step down?

210/17-18

Cllr Collins reconvened the meeting and moved to item 13.b

**The Ulvers**

Members discussed the correspondence received and the comments raised within the public forum. Members advised the public that decisions in respect of planning were not within the remit of the Parish Council and that clarification would be sought by the Council in regards to the possible contraventions of Bassetlaw planning laws.

Cllr Collins advised that not all members were aware of the planning application or refusal formally as it has not been discussed at Parish level.

Cllr Collins proposed to thank all members of the public for bringing these issues to the attention of the Parish Council. The Parish Council would establish whether planning rules have been breached with Bassetlaw District Council. In consideration of Cllr Penarski her position as Vice Chair would continue and may or may not be reviewed pending further information from Bassetlaw District Council. All members voted in favour of the proposal.

211/17-18

**Minutes**

The minutes of the previous meeting of the Norton and Cuckney Parish Council held on Wednesday the 12th of July 2017 were adopted as a true and accurate record as proposed by Cllr D Alvey and seconded by Cllr Barlow, were signed by the Chair.

212/17-18

**Matters Arising**

The Clerk advised that she was still in conversation with Welbeck in regards to the purchase of flower tubs and would report back at the October meeting.

213/17-18

**Finance**

a. Financial Report

The Clerk presented the current bank reconciliation sheet and informed members that the transparency funding had been received.

b. Budget Review

The Clerk presented the budget review.

c. Payments

Following discussions, Cllr Alvey proposed the meeting **approved** the following payments and Cllr Barlow seconded. It was resolved to approve the following payments:

Pre-approved payments made:

	Ref	<u>Payee</u>	<u>Item</u>	<u>Amount</u>
8 <sup>th</sup> August	31	Mr S Pemberton	Pay	£300.00
	32	Mr R Wass	Pay	£120.00
	33	HMRC Cumbernauld	Income Tax	£30.00

28 <sup>th</sup> August	35	R Young	Salary	£121.10
	36	HMRC	Income Tax	£30.40
8 <sup>th</sup> September	37	Mr S Pemberton	Pay	£375.00
	38	Mr R Wass	Pay	£134.95
	39	HMRC	Income Tax	£33.80
28 <sup>th</sup> September	42	R Young	Pay	£121.30
	43	HMRC	Income Tax	£30.20

Further payments approved:

	Ref	Payee	Item	Amount
8 <sup>th</sup> August	34	GO Gardening Services	Repair	65.00
15 <sup>th</sup> September	40	D Alvey	Paint	15.62
	41	R Young	Travel/stationery	68.98
	To be made by BACS			

214/17-18

**Planning Application**

17/00913/HSE Erection of single storey front extension to detached garage @ Cliveden, Cottage Lane, Cuckney- No Objections

215/17-18

**Disciplinary Policy**

Members discussed the policy and proposed to amend the title to read 'Employees Disciplinary Policy'. Cllr Morton moved to **accept** the policy and Cllr M Smith seconded the proposal.

216/17-18

**Mower**

Cllr Collins requested the item be deferred to a future meeting – all in favour

217/17-18

**Training**

Members confirmed there was no requirement, at this time, to attend new Councillor training or new Clerk training.

Cllr G Smith requested that a member of the Council along with the Clerk attend the new data protection training event in November and that the cost of this be approved by Council. Moved by Cllr Collins and seconded by Cllr Alvey that Councillor G Smith and the Clerk attend the training and the Council cover the costs.

218/17-18

**Website**

Cllr Penarski advised of the progress for the Parish Council website and invited members to provide specific information to be placed on the web pages including wording and photographs of the area. It was agreed that initially the Clerk would be responsible for the editing and upkeep of the website.

219/17-18

**Wooden Bus Shelters**

Cllr G Smith advised members of the state of disrepair of the wooden bus shelters but questioned the ownership and responsibility? Members requested the Clerk contact the County Council for clarification.

220/17-18

**Correspondence**

NALC AGM – it was noted that no members were available to attend the NALC AGM.

221/17-18

**Highways and Service Faults**

No new faults were raised.

222/17-18

**Future Agenda Items**

It was resolved to place the following items on the agenda for the meeting in October:

- Policy Reviews: Risk Assessment – Snow Warden  
Financial/Control Review  
Financial Regulations  
Financial Risk Management  
Financial Risk Assessment  
Internal Control Testing

206/17-18

**Date/time/location of next Parish Council meeting**

Parish Council meeting: Wednesday 11<sup>th</sup> of October 2017, 7:30pm at Norton Cuckney Village Hall.

The meeting closed at 9.27pm

Signed: .....

Date: .....