

HOLBECK & WELBECK

PARISH COUNCIL

**Minutes of the Meeting of the Parish Council held in the
Education Room at The Harley Gallery on Tuesday, 11th September 2018**

Present: Councillors: J Cuckson, (Chair), S Butler, C Chambers,
S Cuckson, K Dukes, D Wall and W M Woodcock (Clerk)

1. Apologies for absence

Apologies for absence were received from **Councillors D Cooper and M Newton**.
Resolved to accept the apologies for absence.

2. Declarations of interests

None

3. Public Forum

In his capacity as District Councillor, Councillor Kevin Dukes advised on the following:

- Local Government Reform – with regard to Nottinghamshire County Councils bid for unitary status, there were 3 options. These are: maintain the status quo, the whole County (excluding the City) as a single unitary authority or unitary status in two parts, possibly splitting the County geographically. A consultancy programme costing £270,000.00 was being undertaken.
- Landlords – moves by Bassetlaw District Council (BDC) to make landlords more accountable for the state of their properties, as many require work.
- Neighbourhood Plan Review Committee Meeting – the Plan and policies had been reviewed to ensure they are up-to-date and in line with the new national planning network. Technical changes will be necessary in November, after the launch of the BDC Draft Local Plan.
- Dog fouling – it would be possible to fine somebody for not having a bag with them to clear up any mess. Any particular problem areas should be reported to BDC and an Enforcement Officer will be sent out.
- National (Outside London) Littering from Cars Act – it is now possible to prosecute the owner of a car. Witnesses to such acts of littering should take the car registration number and record details (what, when and where). Additionally, a photograph should be taken if possible.
- Mayflower 400 – a £750,000.00 Lottery Bid has been made for a Pilgrim Fathers Museum in Retford

Thanks were extended to DC Dukes for his input.

4. Minutes of the previous meeting

The minutes of the Meeting held on Tuesday 7th August 2018 were accepted as a true record. The Chairman signed them accordingly.

5. Matters arising

None

6. Community Fund – Improving Broadband

A year had now passed since the agreement reached with Sharpe's regarding funding the initial 30 installs. Clerk had been advised that only 28 installs had been required within the 12 months and therefore any 'unspent' funding was due to be returned to the Parish Council. Having contacted Sharpe's accordingly, the Company had requested that Council waive any reclaim due to additional installation costs, principally the requirement for an extra wireless access point.

Upon consideration, Council decided that this would not be possible as, having already spent the Community Fund Grant on the installation, the money for the free installs was provided from the Council's own funds, raised from taxpayers, and it was agreed it would not be appropriate (even if such expenditure could legally be made) to expend this on additional installation costs, which it was felt should have been identified at the initial inspection stage. The Council was not prepared to provide further funding for installation and the 'unspent' funding for the installs should be returned to the Parish Council in accordance with the accepted agreement.

There was also an issue regarding one of the installs claimed for. It had been suggested that Sharpe's had placed equipment which had not been requested by the resident in this case. Council agreed that if the resident were to formally contact the Council in writing to confirm this, then the Company should only be permitted to claim for 27, not 28, installs.

Resolved that all 'unspent' funding for the installs should be returned to the Parish Council in accordance with the accepted agreement as Council considered it was not an appropriate use of Council funds to make a further contribution to the installation costs. The amount to be returned would either be £370 or £555, dependent on whether the resident referred to above formally stated in writing that the install had not been requested or agreed to.

Proposed: Cllr C Chambers

Seconded: Cllr D Wall

7. Financial statement and accounts for payment

Clerk reported that the balance of the Bank Account was currently £4,832.35, which includes £500 grant funding received so far for the WW1 Memorial.

The application to the Nottinghamshire Community Commemoration Fund 2014-2018 had been successful. The full £300 had been awarded.

The New Councillor Training had been postponed. A refund had been offered but, as the training was to be re-scheduled, Notts. ALC had been asked to hold the £60 paid pending confirmation that the new date would be acceptable.

There were no questions.

Resolved to accept the financial statement and make payments as detailed below.

Proposed: Cllr D Wall

Seconded: Cllr S Cuckson

500296	£341.78	W M Woodcock – Clerk's salary (2 months).
500297	£188.60	H M Revenue & Customs – PAYE liability

8. Requests for donations/grants

There were no new requests.

9. WW1 Centenary Commemoration

Further to the report at the last meeting, arrangements had been made for Members to view the proposed memorial at the Sculptor's Workshop, should they wish to do so. Cllr Dukes had been in regular contact with the Sculptor and provided photographs to Council. Members confirmed they were happy with the planned memorial although some decoration had still to be agreed.

Further funding needed to be sought. Cllr Dukes had pledged £500 from his District Community Fund. Council was required to submit the relevant claim form, which Cllr Dukes agreed to forward to the Clerk.

Following his verbal agreement to provide funding, Clerk had written requesting a contribution from County Councillor Kevin Greaves' Community Grant Funding.

Details were still unconfirmed as to the unveiling ceremony and what that would entail. It was provisionally agreed to hold the 'event' at 2:00p.m. on 11th November 2018 but this would be subject to confirmation from the Parente family as to who exactly would be performing the unveiling and their availability. Cllr Dukes agreed to write to Mr Parente accordingly.

Noted

10. General Data Protection Regulations

Clerk had received an email from the Office of the Information Commissioner confirming the Council's registration.

11. Correspondence

A list of correspondence, received since the last meeting, was circulated to members. (Appendix A)

Noted

12. Street lighting

Clerk had again contacted Rob Mayo, Welbeck Estates, regarding the Council owned street lights but received no response. Cllr Dukes had raised the matter at a meeting with the Estates Manager, Peter Mitchell, who had taken over from Robin Brown. He had requested copies of all relevant information/correspondence.

[Clerk to forward copies to Peter Mitchell accordingly](#)

13. Reports from representatives

Neighbourhood Plan – Refer to Item 3, point 3

14. Highway matters

Clerk had contacted Tom Cooper at Welbeck Estates again regarding the verges around the telephone box, seat, planter etc. in Holbeck but had received no response.

15. Planning matters

Clerk had emailed Darren Ridout at Welbeck Estates but had received no response.

16. Risk assessment

Nothing to add

17. Any other business

Concerns had been expressed at the sudden closure of Lady Margaret Hall, following problems with the toilets and water supply. The issues surrounding this key community space, including the lack of adequate consultation, notice and general information was to be discussed with Peter Mitchell.

18. Date of next meeting

The next Meeting of the Parish Council will be held on Tuesday, 30th October 2018 in the Education Room at The Harley Gallery at 7:00 p.m.

The meeting closed at 8:45 p.m.

Chair's Signature: _____

Date: _____

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Correspondence Listing: 11th September 2018

Originator	Dated	Details
Bassetlaw District Council	Email 15.08.18 29.08.18	Bassetlaw Rural Conference – 10 September 2018 Agenda
Bassetlaw District Council	Email 15.08.18	Bassetlaw Parish Forum Next Meeting 8 October 2018
Bassetlaw District Council	Email 29.08.18	Bassetlaw Parish Forum Meeting 9 July 2018 Update
Bassetlaw District Council (Knight, Kavanagh & Page)	Email 06.09.18	Bassetlaw Open Space Consultation
Community Regeneration Support Group	Email 17.08.18	Community Consultation Invitation: Wednesday 19 September – Cuckney Village Hall
Clerks & Councils Direct	September 2018	Issue 119
Nottinghamshire Association of Local Councils	Email 10.08.18	Remembrance Day Parade Information
Nottinghamshire Association of Local Councils	Email 17.08.18	Community Led Housing Initiatives
Nottinghamshire Association of Local Councils	August 2018	Council News: Council Workers Unfairly Dismissed for Using Work Vans for Personal Use
Nottinghamshire County Council	Email 09.08.18	Community Commemoration Fund Application Outcome
Nottinghamshire County Council	Email 30.08.18	Chairman's Charity Hog Roast – 15 September 2018
Nottinghamshire County Council	Email 03.09.18	Great War Commemoration Service 6 November 2018