

# Headon-cum-Upton, Grove & Stokeham Parish Council

Minutes of the meeting held on Monday 17 September at Headon Village Hall.  
The meeting commenced at 7:30pm.

**Members Present** Cllr J Askew  
Cllr E Briggs  
Cllr V Le Floch  
Cllr B Wielgus  
Cllr F Withers

**Also, present** L Whelan, Clerk to the Council

## 2018/11 Apologies for Absence

Cllr Harvey was unable to attend the meeting and sent her apologies.

The Council **accepted** the above apology.

## 2018/12 Declarations of Interest

None

## 2018/13 Public Forum

No members of the public were present.

## 2018/14 Vacancies for Parish Councillors

Councillors have been trying to encourage residents of the villages. Cllr Wielgus advised that there may be someone from Headon and someone from Grove interested.

## 2018/15 Minutes of the meeting held on 2 August 2018

The minutes were approved by Councillors and signed by the Chair

## 2018/16 Procedural matters arising from the minutes of the meeting held on 2 August

a) Bank Account and HMRC

This was ongoing. The clerk to chase Santander. Cllr Wielgus advised that there was an outstanding amount of £30 to be paid to an Upton resident for the electricity supply to the defibrillator – this was due in May. This amount is included on the list of outstanding invoices in readiness for payment when able.

**Action:** Cllr Wielgus agreed that he would pay this from his own pocket and reclaim it when the bank account is accessible again as we don't want to impose on the goodwill of the resident

Cllr Askew enquired about the insurance and whether the company are still willing to honour the insurance even though payment is delayed. The clerk advised that she had again contacted Came and Co to reinforce the situation.

**Action:** Clerk to reconfirm with the insurance company in writing

2018/17

**Other issues arising from the minutes of the previous meeting**

**New Clerk Training**

It was proposed that the Clerk attend 1:1 Training in the Office at Southwell. The cost for this would be £35 for half a day. The clerk is to attend training on 1 November 2018.

**Action:** Cllr Askew to contact another Clerk who may be able to provide training.

Cllr Wielgus to contact Hilary regarding Chair training. Councillors **agreed** for Cllr Wielgus to attend Chair training and Cllor Le Floch to attend Councillor training.

**Letters for former councillors**

Cllr Wielgus issued letters to former councillors thanking them for their contributions. Mr Wallwin has thanked the Council for its kind words.

2018/18

**Accounts**

**Invoices awaiting payment**

Cllr Wielgus advised that he would pay the £30 to the Upton resident for the defibrillator electricity supply.

The Lengthsman continues to be overpaid for the time being. It was suggested that he may carry out extra work to compensate for this when workload increases in Autumn due to leaves on paths.

2018/19

**Neighbourhood Plan**

Cllr Wielgus advised that this was approved. It was passed by 70%+ and the turnout was 30% However, more people than expected voted against.

Now passed, the plan is a useful document as it can be referred to in future planning decisions.

2018/20

**Grove War Memorial**

The clerk advised that a memo had been received from Bassetlaw District Council to advise that a grant had been received to carry out a structural survey which advised that the steps needed relaying. They are hoping to receive a second grant from the War Memorials Trust to carry out works to restore it.

Cllr Wielgus highlighted what a great step forward this was in preserving an important part of Grove's history.

2018/21

**Village Lengthsman**

**Disposal of Waste**

Headon and Upton does not currently have anywhere for disposal of waste (leaves, etc)  
Cllr Askew reported that chickens were scratching up under hedgerows onto paths – lengthsman was sweeping paths but 2 or 3 days later they were bad again. Cllr Le Floch suggested that the bottom of the hedge be cleared to prevent this happening.

**Action:** Cllr Briggs to contact Upton farmer with regard to waste disposal.

The search for an Upton manager for the Lengthsman continues.

2018/22

**Defibrillator Checks**

It was reported that all defibrillators for all villages had been checked weekly.

2018/23

**Planning applications and any other planning issues**

18/00/995/AGR Grainstore at Headon Manor Farm – Status: Decided, Does not require application.

It was advised that the Barn on Drayton Road (18/0969/AGR) does not require planning.

2018/24

**Highways**

Cllr Wielgus advised that there had been a report from a Headon resident with regard to the hedges being overgrown from the Grove junction along the left hand side of the main road to Headon.

**Action:** The clerk to send a note to highways at both Bassetlaw District Council and Notts County Council.

**Action:** Cllr Askew reported that a resident had raised concerns that there are trees in a garden growing over a footpath in Upton. Cllr Askew to approach the landowner.

2018/25

**Correspondence**

None

2018/26

**Any other business items for inclusion on the agenda for the next meeting**

Headon Camp / Defibrillator checks / Police Report / Opportunity for County Councillor to speak / Opportunity for District Councillor to speak – to be regular items  
Footpaths – to be included in next meeting

**Action:** The clerk to place the Minutes and Agendas on all noticeboards. It was discussed that, although the Clerk had forwarded all agendas and minutes for the website – they had not be posted.

**Action:** The clerk to ensure the information with regard to the new Councillor is forwarded for the website. The clerk to issue a Register of Interests Form to Cllr Le Floch

**The next meeting will be held on Monday 15 October 2018 at 7.30 pm at Headon Village Hall**

**The meeting closed at 8.25 pm**

Date \_\_\_\_\_

Signed ..... Chair