

TRADE UNION FACILITY TIME

DESCRIPTION

Facility time is paid or unpaid time off from an employee's normal role to undertake trade union duties or activities. The Trade Union (Facility Time Publication Requirements) Regulations 2017 require employers in the public sector to publish information on facility time.

RELEVANT PERIOD

1 April 2017 to 31 March 2018

TABLE 1 – RELEVANT UNION OFFICIALS

The total number of employees who were relevant union officials during the relevant period.

Number of employees who were relevant union officials during the relevant period.	Full time equivalent employee number
12	12

TABLE 2 – PERCENTAGE OF TIME SPENT ON FACILITY TIME

Percentage of working hours spent on facility time by employees who were relevant union officials employed during the relevant period.

Percentage of time	Number of employees
0%	2
1-50%	9
51-99%	0
100%	1

TABLE 3 – PERCENTAGE OF PAY BILL SPENT ON FACILITY TIME

Percentage of the total pay bill spent on paying employees who were relevant union officials for facility time during the relevant period.

Description	Figures
Total cost of facility time including pension and national insurance contributions	£35,163
Total pay bill	£15,278,361
Percentage of the total pay bill spent on facility time, calculated as (total cost of facility time ÷ total pay bill) x 100	0.23%

TABLE 4 – PAID TRADE UNION ACTIVITIES

Hours spent by employees who were relevant union officials during the relevant period on paid trade union activities, as a percentage of total paid facility time hours.

Time spent on paid trade union activities as a percentage of total paid facility time hours calculated as: (total hours spent on paid trade union activities by relevant union officials during the relevant period ÷ total paid facility time hours) x 100	0%
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Explanatory Note

As these calculations requires the inclusion of on-costs such as employers' pension and National Insurance contributions, the figures differ from those reported under the Transparency requirements which requires the use of average salary. As such the Transparency data reported for the year excludes on-costs.