

**PARISH COUNCILS LIAISON GROUP**

**Minutes of the meeting held on Wednesday, 13<sup>th</sup> July 2011 at Worksop Town Hall**

**Present:**

Councillors: F Hart (Chair)  
B A Bowles, H M Brand, J Evans, M T Gray, F Hart, G A N Oxby, J C Shephard  
and Mrs K Sutton.

Parish Council Representatives: G Brown, H Burton, S Chandler, C Frasier, E Jefferies,  
C Keyworth, P Nicholson and J Salmon.

Officers in attendance: S Brown, C Crossland, M Hill, I Roebuck, R Schofield and  
K Tarburton.

Members of Standards Committee: Councillor Mrs V A Bowles and Mr B Letherland.

Also in attendance: Mr R Kinsey – Locality Manger, Young Peoples Services,  
Nottinghamshire County Council  
J Leeson – Fields in Trust  
R Miller – Project Manager, Highway Energy Saving,  
Nottinghamshire County Council

**1. NOMINATIONS FOR ELECTION OF CHAIRMAN**

**RESOLVED** that Councillor F Hart be elected Chairman of the Parish Council for the ensuing year.

**2. NOMINATIONS FOR APPOINTMENT OF VICE-CHAIRMAN**

**RESOLVED** that Councillor H Brand be appointed Chairman of the Parish Council for the ensuing year.

**3. SUSPENSION OF COUNCIL PROCEDURE RULES FOR 15 MINUTES TO ALLOW QUESTIONS**

There were no questions.

**4. APOLOGIES**

Apologies for absence were received from Councillors G Freeman, T Rafferty and A Rhodes and Parish Representatives D Langmead, P Wilson and G Wratten.

**5. DECLARATIONS OF INTEREST BY MEMBERS AND OFFICERS**

(a) **Members**

There were no declarations of interest by Members.

(b) **Officers**

There were no declarations of interest by officers.

6. MINUTES OF THE MEETING HELD ON 19<sup>TH</sup> JANUARY 2011

An Elected Member drew attention to an error on page three , Parish Representative I Trosser should be amended to I Trossell.

**RESOLVED** that the Minutes of the meeting held on 19<sup>th</sup> January 2011 be approved, subject to Parish Representative I Trosser being amended to I Trossell.

7. MINUTES FOR ACTION.

The Senior Manager Support Services informed the Group that all minutes for action are covered on the agenda.

**RESOLVED** that the Minutes for Action be received.

8. OUTSTANDING MINUTES LIST

In relation to Outstanding Minute Number 18(i), Future of Safer Neighbourhood Groups, the Senior Manager Support Services informed the Group that the Police had been invited to the meeting but are not currently in a position to attend and will submit a proposal in due course.

**RESOLVED** that the Outstanding Minutes List be received.

**SECTION A - ITEMS FOR DISCUSSION IN PUBLIC**

**Key Decisions**

None.

**Other Decisions**

9. ITEMS FROM PARISH COUNCILS

(a) Flytipping

The representative from Bothamsall Parish Council informed the Group that she is concerned whether flytipping will be a priority for the new administration.

The Environment Services Manger informed the Group that as far as he was aware there has been no change in commitments. Information was circulated regarding flytipping hotspots; summary of activity over last two years; types of fly tipping; time taken to remove flytipping and classification of flytipping.

Elected Members and Parish Representatives asked questions/raised issues on the preventative measures and provisions during the Hallcroft Site closure.

**AGREED** that the update be received.

(b) Cost of Implementing the Charge Scheme

The representative from Bothamsall Parish Council asked if the decision to remove the bulky waste collection could be justified.

The Environment Services Manger informed the Group that from the Council's point of view the change has worked without many problems and it has saved money. The number of collections for the chargeable service has increased by 40%.

**AGREED** that:

1. The update be received.
2. Thanks be recorded to Environment Services for their work to date in implementing the charge system.

(c) Grass Cutting Contracts

The representative from Mattersey Parish Council informed the Group that he has asked the Council if residents in the village can take on the grass cutting.

The Environment Services Manager and the Leader of the Council commented that they will look at what can be done and what arrangements can be made.

**AGREED** that the update be received.

(d) Double Taxation

The representative from Mattersey Parish Council informed the Group that he was concerned that the issue of double taxation had not been addressed.

The Head of Finance and Property and the Leader of the Council informed the group that they are happy to have a discussion and look at the issue.

Elected Members and Parish Representatives asked questions/raised issues on applying for grants.

**AGREED** that the update be received.

(e) Future of Youth Services

The representative from Mattersey Parish Council informed the Group of anti-social behaviour in Mattersey Thorpe and concerns over the provision of youth services.

Mr R Kinsley, Locality Manager for Bassetlaw's Young Peoples Service was in attendance and informed the Group that: the service has been subject to budget reductions; savings have not been made at the cost of face to face interaction; 12 posts have been reduced to 7 locality managers, one in each area; emphasis is now on attracting more young people and leisure based provision; they are currently recruiting for vacant posts and by September it is hoped that the service will be working to full capacity with all sessions running.

He informed the Group that he now has targets to meet in terms of the number of young people attending each session; large young people's centres are expected to attract 30 young people per session and smaller youth clubs and the mobile unit 15 young people per session. If these targets are not met provision will be reviewed.

Elected Members and Parish Representatives asked questions/raised issues on: accreditation schemes; encouraging attainment; how the target numbers have been calculated; what will happen if the service fails to meet targets; number of staff per session; withdrawal of services; attracting more young people to the sessions.

**AGREED** that :

1. The presentation be received.
2. Thanks be recorded to Mr R Kinsley for his presentation

(f) Update on Parish Charter in Improving Dialogue between District and Parish Councils

An update on the review of the Parish Charter was presented to the Group, the Charter was appended to the report for information.

The Senior Support Services Manager informed the Group that the review will commence once the detail of the Localism Act is known.

**AGREED** that:

1. The position be noted.
2. A review on the Parish Charter be undertaken once the Implications from the Localism Bill are known.

#### 10. ITEMS SUBMITTED BY BASSETLAW DISTRICT COUNCIL

(a) Street Lighting Initiative

Mr R Miller, Project Manager for Highway Energy Saving from Nottinghamshire County Council, gave a slide show presentation on the Street Lighting Initiative. Nottinghamshire County Council aims to save 26% of their current energy use from the initiative, £1.25 million a year in electricity costs and 5,800 tonnes of co2 emissions per year.

The proposal is to switch off street lights that are not needed, dim lights between 10pm and 7am on main roads and turn lights off in some residential areas between midnight and 5.30am. Other councils have piloted similar schemes with successful outcomes.

He informed the group about: safeguards; exception criteria; communication with the public and the consultation period.

Elected Members and Parish Representatives asked questions/raised issues on: the exception criteria; how long before the work commences will parishes be notified; crime rates; reversing the scheme if problems occur and monitoring arrangements.

**AGREED** that:

1. The presentation be received.
2. Thanks be recorded to Mr R Miller for his presentation.

(b) Update on Local Development Framework

An update on Bassetlaw's Local Development Framework and Rural Affordable Housing Programme was presented to the Group for information. The Planning Policy and Conservation Officer informed the Group that the Core Strategy document will replace the Local Plan. The Core Strategy has been subject to a formal public examination in front of a Planning Inspector and be submitted to Cabinet later in the year for approval.

**AGREED** that the update be received.

(c) Review of Parish Charter

This Item was covered during the discussion of Item 9 (f), Update on Parish Charter in Improving Dialogue between District and Parish Councils.

11. ANY OTHER BUSINESS WHICH THE CHAIRMAN CONSIDERS TO BE URGENT

(a) Fields In Trust

Mr J Leeson from 'Fields in Trust' gave a slide show presentation to the Group about the Trust and the Queen Elizabeth II Fields Challenge. The aim of Trust is that everyone should have an opportunity to use open space for play and recreation.

The Group was informed that: since 1992, 6000 playing fields have been lost due to development; there are currently 1,281 protected sites; the Trust aims to protect 2012 open spaces by 2012; nominated sites must be over half an acre and be accessible to all; eligible sites include woodland, play areas, sport pitches and country parks; sites can be developed for sport and recreation; volunteering opportunities; proposal to hold a have a field day in June 2012 to celebrate the Queen's Diamond Jubilee.

**AGREED** that:

1. The presentation be received.
2. Members visit [www.qe2fieldschallenge.com](http://www.qe2fieldschallenge.com) for more information or contact Mr J Leeson at [Jamie.leeson@fieldsintrust.org](mailto:Jamie.leeson@fieldsintrust.org)

As there was no other business to be discussed the Chairman closed the meeting.