

**JOINT EMPLOYEE COUNCIL**

**Minutes of the meeting held on Tuesday, 21<sup>st</sup> June 2011 at Retford Town Hall**

**Present:**

Employer's Representatives:

G A N Oxby (Chairman)  
B Hopkinson, C Entwistle and Mrs S Isard

Employee Representatives:

K Circuit, A McLoughlin, R Parr, A Porter and P Rodgers

Officers in attendance: K Childs, C Crossland, L Hull and J Rodriguez

**ACTION BY:**

**1. NOMINATIONS FOR THE ELECTION OF CHAIRMAN**

**RESOLVED** that Councillor G A N Oxby be appointed Chairman of the Joint Employee Council for the ensuing year.

**2. NOMINATIONS FOR THE APPOINTMENT OF VICE-CHAIRMAN**

**RESOLVED** that Mr K Circuit be appointed Vice-Chairman of the Joint Employee Council for the ensuing year.

**3. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillor J B Rickells.

The Chairman welcomed new Members to the meeting.

**4. DECLARATIONS OF INTEREST BY MEMBERS AND OFFICERS**

(a) Members

There were no declarations of interest by Members.

(b) Officers

There were no declarations of interest by officers.

**5. MINUTES OF MEETING HELD ON 8<sup>TH</sup> MARCH 2011**

**RESOLVED** that the Minutes of the meeting held on 8<sup>th</sup> March 2011 be approved.

## 6. MINUTES FOR ACTION

The Head of Human Resources informed the Members that in respect of minute number 37(a) Default Retirement Age, and 39(a) Review of Agency Workers, that these reports would be presented to the September Joint Employee Council.

**RESOLVED** that the Minutes for Action be received.

## 7. OUTSTANDING MINUTES LIST

**RESOLVED** that the Outstanding Minutes List be received.

## **SECTION A – ITEMS FOR DISCUSSION IN PUBLIC**

### **Key Decisions**

None.

### **Other Decisions**

## 8. REPORT(S) OF THE EMPLOYER'S REPRESENTATIVES

### (a) Learning and Development Progress Report and Presentation

Members were informed of the progress to date and future activities within Learning and Development.

Jenny Rodriguez, HR Business Partner, gave a slideshow presentation to Members regarding the Development Appraisal Scheme, Personal Development Plans, Apprenticeships, e-induction and the E-Learning Pool.

The Chairman thanked Jenny Rodriguez for the presentation provided.

**RESOLVED** that the Joint Employee Council sustain the improvements detailed in 3.2 and 3.3 of the Learning and Development Progress Report and deliver the projects outlined in 3.6 to achieve further improvements and support the liP full assessment audit in June 2012.

### (b) Well-being at Work progress Report

Members were updated in respect of the 'Well-being at Work' Award Scheme, the implementation of the FirstCare system and in respect of further initiatives to continue to improve health and well-being within the workplace. A copy of the sickness absence figures for Nottinghamshire Authorities during 2010/11 was appended to the report.

Members asked questions regarding the cost of the FirstCare system.

**RESOLVED** that:

- 1) Information regarding the cost of the FirstCare system be provided to Members.
- 2) An email be sent to all Employees on behalf of the Joint Employee Council congratulating staff on achieving a low sickness rate.
- 3) The Joint Employee Council note the comments of the report and continue to support the promotion of health and wellbeing through the well-being at work award scheme.

**HHR**

9. LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985

RESOLVED that, in accordance with Part 1 of Schedule 12A of the Local Government Act 1972, and after considering the public interest test as set out by the officer in the body of the report, Members agree that the following items of business involve the likely disclosure of exempt information as defined in Paragraph 4, and, therefore, in accordance with Section 100A of the Act, the press and public be excluded from the meeting:

Agenda item 9 (a) – Review of Agency Workers – Paragraph 4

**SECTION B – ITEMS FOR DISCUSSION IN PRIVATE**

**Key Decisions**

None.

**Other Decisions**

10. REPORT(S) OF THE EMPLOYERS REPRESENTATIVES

(a) Review of Agency Workers

The Joint Employee Council was updated on the use of agency workers for the period 1st January 2011 to 31<sup>st</sup> March 2011.

**RESOLVED** that the report be noted.

11. ANY OTHER BUSINESS WHICH THE CHAIRMAN CONSIDERS TO BE URGENT

As there was no other urgent business to discuss, the Chairman closed the meeting.