

## **JOINT EMPLOYEE COUNCIL**

### **Minutes of the meeting held on Tuesday, 13<sup>th</sup> March 2012 at Worksop Town Hall**

#### **Present:**

##### Employer's Representatives:

Councillor G A N Oxby (Chairman)  
B Hopkinson, Mrs S Isard and J B Rickells

##### Employee Representatives:

K Circuit, A Dainty, R Parr, P Rodgers and J Rose

Officers in attendance: C Crossland and L Hull

#### **ACTION BY:**

(The Chairman welcomed all to the meeting and read out the Fire Alarm/Evacuation Procedure.)

#### **31. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillor C Entwistle.

#### **32. DECLARATIONS OF INTEREST BY MEMBERS AND OFFICERS**

##### **(a) Members**

There were no declarations of interest by Members.

##### **(b) Officers**

There were no declarations of interest by officers.

#### **33. MINUTES OF MEETING HELD ON 20<sup>TH</sup> DECEMBER 2011**

**RESOLVED** that the Minutes of the meeting held on 20<sup>th</sup> December 2011 be approved.

#### **34. MINUTES FOR ACTION**

**RESOLVED** that the Minutes for Action be received.

#### **35. OUTSTANDING MINUTES LIST**

**RESOLVED** that the Outstanding Minutes List be received.

### **SECTION A – ITEMS FOR DISCUSSION IN PUBLIC**

#### **Key Decisions**

None.

### **Other Decisions**

#### **36. REPORT(S) OF THE EMPLOYER'S REPRESENTATIVES**

##### **(a) Policy and Procedure Reviews – Update**

Members were presented with a progress update in terms of the on-going review and development of Human Resources and Organisational Development Policies and Procedures. An update was given regarding the Early Retirement Policy and Procedure, Organisational Change/ Restructuring and the Managing Attendance Policy and Procedure.

Members were informed that there is regular discussion and consultation with the trade unions via the Joint Human Resources and Trade Union Policies Working Group.

**RESOLVED** that the progress and plans currently underway in respect of the Policies and Procedures be noted.

#### **37. LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985**

RESOLVED that, in accordance with Part 1 of Schedule 12A of the Local Government Act 1972, and after considering the public interest test as set out by the officer in the body of the report, Members agree that the following items of business involve the likely disclosure of exempt information as defined in Paragraph 4, and, therefore, in accordance with Section 100A of the Act, the press and public be excluded from the meeting:

Agenda item 7 (a) – Review of Agency Workers – Paragraph 4

Agenda item 7 (b) – Day-One Absence Management – Paragraph 4

### **SECTION B – ITEMS FOR DISCUSSION IN PRIVATE**

#### **Key Decisions**

None.

### **Other Decisions**

#### **38. REPORT(S) OF THE EMPLOYERS REPRESENTATIVES**

##### **(a) Review of Agency Workers**

The Joint Employee Council was updated on the use of agency workers for the period 1<sup>st</sup> October 2011 to 31<sup>st</sup> December 2011.

**RESOLVED** that the report be noted.

##### **(b) Day-One Absence Management**

Members were presented with an update on the arrangements for the provision of day-one absence management services from the 1<sup>st</sup> April 2012.

**RESOLVED** that the report be noted and the Council's wellbeing activities continue to be endorsed.

30. ANY OTHER BUSINESS WHICH THE CHAIRMAN CONSIDERS TO BE URGENT

As there was no other urgent business to discuss, the Chairman closed the meeting.