

## **CABINET**

### **Minutes of the Meeting held on Tuesday, 2<sup>nd</sup> November 2010 at Worksop Town Hall**

**Present:** Councillor M W Quigley (Chair),  
Councillors K H Isard, M G Pugsley, K Sutton, C Wanless and T E Yates.

**Liaison Members:** Councillors G A N Oxby, Miss M Stokes and G J Wynne.

**Officers:** C Forster, J Hamilton, M Hill, D Hunter, S Pearson, N Taylor and R Theakstone.

**Standards Members:** Dr G D Woodman.

**Also present:** Councillor J Scott – Health Panel.

#### **81. LEE WESTWOOD**

Before the meeting commenced, the Chair announced that Lee Westwood had been ranked the World's No. 1 Golfer as from 31<sup>st</sup> October 2010, and that he had asked the Chief Executive to write to Lee to express the District Council's congratulations.

#### **82. QUESTION TIME - PUBLIC**

Council Procedure Rules were suspended for fifteen minutes to allow questions from the public; however, there were no questions from the public.

#### **83. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillor H Burton.

#### **84. DECLARATIONS OF INTEREST BY MEMBERS AND OFFICERS**

##### **(a) Members**

Councillor M W Quigley declared a personal interest in Agenda Item No 9(a) – Report of Health Panel: Type 2 Diabetes Treatment Services in Bassetlaw, as he is a non-executive director of NHS Bassetlaw. He remained in the meeting.

##### **(b) Officers**

There were no declarations of interest by officers.

#### **85. MINUTES OF THE MEETING HELD ON 5<sup>TH</sup> OCTOBER 2010**

**RESOLVED** that the Minutes of the meeting held on 5<sup>th</sup> October 2010 be approved.

#### **86. MINUTES FOR ACTION AND IMPLEMENTATION**

**RESOLVED** that the Minutes for Action and Implementation be received.

## 87. OUTSTANDING MINUTES LIST

**RESOLVED** that the Outstanding Minutes List be received.

## **SECTION A – ITEMS FOR DISCUSSION IN PUBLIC**

### **Key Decisions**

#### **88. REPORT(S) OF THE CABINET MEMBER – COMMUNITY ENGAGEMENT AND PERFORMANCE – COUNCILLOR M W QUIGLEY**

##### **(a) Future Service Options (Key Decision No 233)**

Members were updated on a number of initiatives that are being progressed to look at service delivery options, potential for sharing services and establishing partnership arrangements, which will provide efficiencies and potential savings and provide good quality services to the community.

#### Options, Risks and Reasons for Recommendations

The level of change that will be experienced in the public sector in the next four years will be unknown but Ministers have made their intentions clear that the public sector will be reduced.

As one of some 300 councils in the country, Bassetlaw will not be able to buck any national trend of this magnitude, and the degree of the response will be determined by the severity of the grant reductions and the opportunities there are to make changes and the partners who want to work with Bassetlaw.

Doing nothing will probably provide a certainty that services will deteriorate. Bassetlaw therefore needs to continue to innovate, perhaps with more rigour. This latter option may provide some uncertainty but it is the positive action to take.

**RESOLVED** that:

1. The approach taken to work with partners, as appropriate, to provide the most cost-effective service delivery options be endorsed.
2. Future specific proposals for shared services, or other arrangements, be reported back to Cabinet.

#### **89. REPORT(S) OF THE CABINET MEMBER – FINANCE AND PROPERTY – COUNCILLOR T E YATES**

##### **(a) Budget Monitoring and Capital Programme Update Report to 30<sup>th</sup> September 2010 (Key Decision No 250)**

Members were informed of: the spending position for the period 1<sup>st</sup> April to 30<sup>th</sup> September 2010 for the Council's General Fund, Housing Revenue and Capital Programme; any significant variances from the approved budgets; the proposed resourcing of the Capital Programme and the level of Council capital resources available, including capital receipts; updates on regeneration projects and sites that are not monitored through the Council's Capital Programme; Treasury Management budget issues; and the regular quarterly update on performance against the approved Treasury Management Prudential Indicators for the period ending 30<sup>th</sup> September 2010.

Members' approval was sought for a reduction in the A1 Housing Management Fee, and, variations and additions to the existing Capital Programme.

The Cabinet Member for Finance and Property announced that, following discussions with Management Team, a moratorium has been placed on all non-essential expenditure on goods and services for the remainder of this financial year i.e. to the end of March 2011, with immediate effect.

#### Options, Risks and Reasons for Recommendations

The budget monitoring section of the report is for information only. There are some potential risks that the estimated outturn variance could be substantially different from that currently shown, as it is early in the financial year. Moreover, income targets are very volatile, and an improvement or deterioration in the economy, or even a large planning application could have a significant impact on the forecasted outturn. Hence, the risk still remains that forecasts could be under/overstated.

There may be changes to the way the Capital Programme is financed as officers review the most appropriate methodology as part of the closedown process.

#### **RESOLVED** that:

1. The position with regard to revenue and capital budget monitoring be noted.
2. The reduction in the A1 Housing Management Fee of £0.040m, as detailed in paragraph 3.10 of the report, be approved.
3. The 'new approvals' to the 2010/11 Capital Programme totalling £1.523m, as detailed in Appendix 3 of the report, be approved.
4. The 'other variations' to the 2010/11 Capital Programme totalling £(4.940m), as detailed in Appendix 3 of the report, be approved.
5. The proposed resourcing of the Capital Programme and the level of capital receipts currently available to fund any further capital expenditure be noted.
6. The update on the Langold Lake key regeneration project be noted.
7. The quarterly update on performance against the approved Treasury Management Prudential Indicators for the period ending 30<sup>th</sup> September, as detailed in Appendix 6 of the report, be noted.
8. The weekly investment balances made throughout the first quarter of the financial year, as detailed in Appendix 7 of the report, be noted in conjunction with the Security, Liquidity and Yield benchmarking data for the Council.

#### (b) Emergency Fire and Safety Work (Key Decision No 277)

Members' approval was sought for future funding of emergency fire safety work to be carried out at a number of sheltered schemes and flats within the current housing stock, following a recent inspection of properties with shared access.

#### Options, Risks and Reasons for Recommendations

Option 1 - Cabinet may wish to defer the works until the next financial year; however, this will place residents and tenants at risk.

Option 2 – Cabinet could agree to the virement of £300,000 from the HRA reserves to the HRA capital budget for the fire safety works to be carried out immediately.

**RESOLVED** that a budget of £300,000 be added to the Housing Capital Programme for 2010/11 for the required emergency fire safety work to sheltered schemes and flats as detailed within the report.

## Other Decisions

### 90. SELECT PANEL REPORT(S)

#### (a) Report of Health Panel: Type 2 Diabetes Treatment Services in Bassetlaw

Councillor J Scott presented the Panel report for consideration and approval of the recommendations for implementation. He thanked the witnesses for their contributions, the officers for their work and support, and the two students from the Worksop Post-16 Centre who had designed the report's front cover.

#### Options, Risks and Reasons for Recommendations

Cabinet could agree all, some or none of the recommendations within the scrutiny report.

A number of the recommendations contained within the report require implementation by external bodies. While the organisations are required to co-operate with the Council, we have no power to force them to implement the recommendations.

**RESOLVED** that the recommendations within the Health Scrutiny Panel report be considered and the Cabinet response be submitted to the next available Overview and Scrutiny Committee.

### 91. REPORT(S) OF THE CABINET MEMBER – COMMUNITY ENGAGEMENT AND PERFORMANCE – COUNCILLOR M W QUIGLEY

#### (a) Forward Plan – November 2010 to February 2011

Members were presented with the Forward Plan of Key Decisions for the coming four months.

#### Options, Risks and Reasons for Recommendations

The report is for noting.

**RESOLVED** that the Forward Plan for the period November 2010 to February 2011 be approved.

#### (b) Control of Alcohol Consumption in Public Places

(This item was originally listed under the Cabinet Member for Support Services but should have been listed under the Cabinet Member for Community Engagement and Performance.)

Members' approval was sought for a referral to Council supporting the making of an Order under Section 13(2) of the Criminal Justice and Police Act 2001, as amended by the Violent Crime Reduction Act 2006, for the control of alcohol consumption in "designated public places" in the town centres of Worksop and Retford. Appended to the report were: plans of existing designated public places; plans of proposed designated public places; and analysis to support the extensions.

The Cabinet Member for Community Engagement and Performance explained that the Order will not result in a comprehensive ban on drinking in the open air. It will not be an offence to drink alcohol in designated public places. Instead, failure to comply with a police officer's request regarding drinking or the surrender of alcohol will be an arrestable offence.

### Options, Risks and Reasons for Recommendations

Members can decide whether or not to extend the existing Designated Public Places Order to control the consumption of alcohol in Worksop and Retford Town Centres.

If Members are minded to designate the areas in order to control consumption of alcohol in the open, then the Council is required to undertake a consultation, as detailed in the report.

#### **RESOLVED** that:

1. A referral to Council supporting the making of an Order under Section 13(2) of the Criminal Justice and Police Act 2001 for designated public places in Worksop and Retford, as shown on the plans at Appendix 2 of the report, be approved.
2. The Director of Corporate Services be authorised to carry out the necessary consultation and report on the outcome of the consultation at the next available Council Meeting.

### 92. REPORT(S) OF THE CABINET MEMBER – COMMUNITY PROSPERITY – COUNCILLOR K H ISARD

#### (a) Economic Development Projects – Progress Report

Members were updated on progress being made on three regeneration projects: Retford Enterprise Centre; Retford Market Square; and Worksop Canalside. Updates were also given on projects within the Backing Bassetlaw Campaign, including pipeline projects such as a canal marina and the development of a technology hub at Harworth.

### Options, Risks and Reasons for Recommendations

Retford Enterprise Centre – The risks are that take-up of tenants is slower than anticipated in the current economic climate. This is mitigated by the extremely pro-active approach taken to marketing and promoting the centre.

Retford Market Square – The main risks are: over-run of timetable due to severe weather; and unearthing of archaeology which would delay completion.

Worksop Creative Village – The main risks are:

Failure to recruit a contractor within budget – this is unlikely since the proposals have been fully tested by a qualified Quantity Surveyor.

Timetable over-run due to unexpected conditions - again unlikely due to the comprehensive nature of the cost estimates undertaken at feasibility stage.

Severe weather conditions during the construction phase – since this project is mainly being undertaken during the summer months this is considered unlikely.

#### **RESOLVED** that:

1. Progress on the key regeneration projects be noted.
2. Formal approval to the delivery of the Retford Market Square project be given and the appointment of MACE and Bardon Construction as the key contractors on the project be endorsed.

### 93. REPORT(S) OF THE CABINET MEMBER – ENVIRONMENT AND HOUSING – COUNCILLOR M G PUGSLEY

#### (a) Service Charges for Leaseholders

The Cabinet Member for Environment and Housing announced that this report had been withdrawn and would be presented to the next meeting of Cabinet.

**94. REPORTING MINUTES**

(a) **Information Technology and Access Sub-Committee – 17<sup>th</sup> June 2010**

**RESOLVED** that the minutes of the meeting of the Information Technology and Access Sub-Committee held on 17<sup>th</sup> June 2010 be received.

(b) **Parish Councils Liaison Group – 14<sup>th</sup> July 2010**

**RESOLVED** that the minutes of the meeting of the Parish Councils Liaison Group held on 14<sup>th</sup> July 2010 be received.

(c) **Bassetlaw Enterprise Board – 6<sup>th</sup> September 2010**

**RESOLVED** that the minutes of the meeting of the Bassetlaw Enterprise Board held on 6<sup>th</sup> September 2010 be received.

**SECTION B – ITEMS FOR DISCUSSION IN PRIVATE**

**Key Decisions**

None.

**Other Decisions**

None.

**95. ANY OTHER BUSINESS WHICH THE CHAIRMAN CONSIDERS TO BE URGENT**

As there was no other business to be considered, the Chairman closed the meeting.