

**BASSETLAW ENTERPRISE BOARD**

**Minutes of the meeting on Monday, 6<sup>th</sup> September 2010 at Retford Town Hall**

**Present:**

Councillors K H Isard (Chairman)  
Councillors M T Gray, S Toms, C Wanless and G J Wynne  
Co-opted Members: None

Officers in attendance: J Hamilton and R Wilkinson

**16. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors W Graham and D R Pressley; and Co-opted Members P Elliott, A Mitchell and S Raison.

The Chairman informed the Board of the recent death of Co-opted Member Ms F Hazlehurst who passed away unexpectedly in her sleep on 20<sup>th</sup> August 2010. Condolences had been sent by the Senior Democratic Services Officer who had been informed of her death by her sister.

The Economic Development Manager has spoken to Mr Sheppard, District Manager of Job Centre Plus, regarding a replacement.

**17. DECLARATIONS OF INTEREST BY MEMBERS AND OFFICERS**

(a) Members

There were no declarations of interest by Members.

(b) Officers

Mrs J Hamilton, Senior Democratic Services Officer, declared a personal interest in Application 2025, as she knew the applicants, but remained in the meeting.

**18. MINUTES OF THE MEETING HELD ON 19<sup>TH</sup> JULY 2010**

**RESOLVED** that the Minutes of the meeting held on 19<sup>th</sup> July 2010 be approved.

**SECTION A – ITEMS FOR DISCUSSION IN PUBLIC**

**Key Decisions**

None.

**Other Decisions**

**19. LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985**

**RESOLVED** that, in accordance with Part 1 of Schedule 12A of the Local Government Act 1972, and after considering the public interest test as set out by the officer in the body of the

report, Members agreed that the following items of business involved the likely disclosure of exempt information as defined in Paragraphs 1 and 2, and, therefore, in accordance with Section 100A of the Act, the press and public be excluded from the meeting:

Agenda Item No 4(a) Progress Update on Grants and Loans approved by Bassetlaw Enterprise Board – Paragraphs 1 and 2

Agenda Item No 4(b)(i) – New Application 2025 – Paragraphs 1 and 2

Agenda Item No 4(b)(ii) – New Application 2021 – Paragraphs 1 and 2

Agenda Item No 4(b)(iii) – New Application 2028 – Paragraphs 1 and 2

Agenda Item No 4(b)(iv) – New Application 2029 – Paragraphs 1 and 2

Agenda Item No 4(b)(v) – New Application 2030 – Paragraphs 1 and 2

Agenda Item No 4(b)(vi) – New Application 2027 – Paragraphs 1 and 2

## **SECTION B – ITEMS FOR DISCUSSION IN PRIVATE**

### **Key Decisions**

None.

### **Other Decisions**

None.

## **20. REPORT(S) OF THE DIRECTOR OF COMMUNITY SERVICES**

### **(a) Progress Update on Grants and Loans Approved by Bassetlaw Enterprise Board**

The Board was given an update on grants and loans approved by Bassetlaw Enterprise Board. It was noted that the balance currently available for the award of grants in 2010/11 is £13,527.46. Details of loans in arrears were appended to the report. Verbal updates were given on some cases.

**RESOLVED** that the progress report be noted.

### **(b) New Applications**

#### **(i) Application No 2025**

An application for financial assistance was considered by the Board towards the costs of office equipment/furniture, staff equipment, laptop, advertising/marketing/uniforms and stationery for a domiciliary care agency based in Sturton-le-Steeple. This will create self-employment for the applicants and further jobs once established.

Following consultation with the Board, the Chairman

**RECOMMENDED** that the application be not supported.

#### **(ii) New Application 2021**

An application for financial assistance was considered by the Board towards the purchase of an Apple iMac, tripod, gloves, bird care equipment and sundry leather strapping for a falconry/bird of prey visitor centre and photography workshop in Misterton. This will create self-employment for the applicant and further part-time posts once established.

Following consultation with the Board, the Chairman

**RECOMMENDED** that:

1. The applicant be awarded a grant of £1,500 toward the costs of an Apple iMac, tripod, gloves, bird care equipment and sundry leather strapping providing that evidence of payment is submitted for at least £3,000.
2. The award be conditional upon a progress update being provided by the applicant in six months, twelve months and eighteen months time and the applicant paying the £3.50 fee per applicant payable for the consumer search.

(iii) New Application 2028

An application for financial assistance was considered by the Board towards the costs of various equipment, karaoke machine, gazebo, portable tables and chairs for fairs, computer, printer, external hard drive, uniforms, mobile phone, advertising and stationery for a themed children's parties and entertainment business based in Harworth, which has created self-employment for the applicant.

Following consultation with the Board, the Chairman

**RECOMMENDED** that:

1. The applicant be awarded a grant of £1,445 toward the cost of various equipment, karaoke machine, gazebo, portable tables and chairs for fairs, computer, printer, external hard drive, uniforms, mobile phone, advertising and stationery providing that evidence of payment is submitted for at least £2,890.
2. The award be conditional upon a progress update being provided by the applicant in six months, twelve months and eighteen months time and the applicant paying the £3.50 fee per applicant payable for the consumer search

(iv) New Application 2029

An application for financial assistance was considered by the Board towards the costs of merchandise cabinet, convex mirror, alarm system, A-boards, flyers, website extension and advertising for a shoe repairing and key cutting business in Retford, which has created self-employment for the applicants.

Following consultation with the Board, the Chairman

**RECOMMENDED** that:

1. The applicant be awarded a grant of £1,020 toward the cost of merchandise cabinet, convex mirror, alarm system, A-boards, flyers, website extension and advertising providing that evidence of payment is submitted for at least £2,040.
2. The award be conditional upon a progress update being provided by the applicant in six months, twelve months and eighteen months time and the applicant paying the £3.50 fee per applicant payable for the consumer search

(v) New Application 2030

An application for financial assistance was considered by the Board towards the costs of CRM sales database, website design/hosting and stationery for a sales agency business operating in the logistics sector based in Worksop, which will create self-employment for the applicant.

Following consultation with the Board, the Chairman

**RECOMMENDED** that:

1. The applicant be awarded a grant of £500 toward the cost of CRM sales database, website design/hosting and stationery providing that evidence of payment is submitted for at least £998.87
2. The award be conditional upon a progress update being provided by the applicant in six months, twelve months and eighteen months time and the applicant paying the £3.50 fee per applicant payable for the consumer search

(vi) New Application 2027

The applicant had previously submitted his apologies and did not attend due to another commitment.

21. ANY OTHER BUSINESS WHICH THE CHAIRMAN CONSIDERS TO BE URGENT

As there was no other urgent business to be discussed, the Chairman closed the meeting.