

BASSETLAW ENTERPRISE BOARD

Minutes of the meeting held on Monday, 17th October 2011 at Worksop Town Hall

Present:

Councillor S Toms (Chairman)
Councillors D Challinor, K H Isard, T Rafferty and S Toms
Co-opted Members: N Kirk and S Raison

Officers in attendance: C Crossland and R Wilkinson.

15. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor B A Bowles and co-opted member P Elliot.

16. DECLARATIONS OF INTEREST BY MEMBERS AND OFFICERS

(a) Members

Co-opted member N Kirk declared a personal interest in Application 2081, as he had previous association with the applicant at Business Link.

(b) Officers

There were no declarations of interest by officers.

17. MINUTES OF THE MEETING HELD ON 5TH SEPTEMBER 2011

RESOLVED that the Minutes of the meeting held on 5TH September 2011 be approved.

SECTION A – ITEMS FOR DISCUSSION IN PUBLIC

Key Decisions

None.

Other Decisions

None.

18. LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985

RESOLVED that, in accordance with Part 1 of Schedule 12A of the Local Government Act 1972, and after considering the public interest test as set out by the officer in the body of the report, Members agreed that the following items of business involved the likely disclosure of exempt information as defined in Paragraphs 1 and 2, and, therefore, in accordance with Section 100A of the Act, the press and public be excluded from the meeting:

Agenda Item No 4(a) Progress Update on Grants and Loans approved by Bassetlaw Enterprise Board – Paragraphs 1 and 2

Agenda Item No 4(b)(i) – New Application 2075 – Paragraphs 1 and 2
Agenda Item No 4(b)(ii) – New Application 2076 – Paragraphs 1 and 2
Agenda Item No 4(b)(iii) – New Application 2080 – Paragraphs 1 and 2
Agenda Item No 4(b)(iv) – New Application 2081 – Paragraphs 1 and 2
Agenda Item No 4(b)(vi) – New Application 2079 – Paragraphs 1 and 2

SECTION B – ITEMS FOR DISCUSSION IN PRIVATE

Key Decisions

None.

Other Decisions

None.

19. REPORT(S) OF THE DIRECTOR OF COMMUNITY SERVICES

(a) Progress Update on Grants and Loans Approved by Bassetlaw Enterprise Board

The Board was given an update on grants and loans approved by Bassetlaw Enterprise Board. It was noted that the balance currently available for the award of grants in 2011/12 is £13,846.00. The Economic Development Manager informed Members that £2000 from this budget will be used to provide business support during the interim period when Business Link closes.

Due to the low take up of the loan fund the Cabinet had agreed that the loan scheme be discontinued. Details of loans in arrears were appended to the report.

It had been agreed by Cabinet that a conditional grant scheme be offered, applicants are paid the grant upfront and proof of purchases are then required.

RESOLVED that the progress report be received.

(b) New Applications

(i) Application No 2075

An application for financial assistance was considered by the Board towards the costs of a desktop computer, software, printer, stationary and advertising to assist in establishing a Access and Lifts business in Worksop which has created self-employment for the applicant.

Following consultation with the Board, the Chairman

RECOMMENDED that:

1. The applicant be awarded a grant of £1,300 towards the costs of a desktop computer, software printer, stationary and advertising providing that evidence of payment is submitted for at least £2,599.
2. The award be conditional upon a progress update being provided by the applicant in six months, twelve months and eighteen months time and the applicant paying the £3.50 fee per applicant consumer search.

(ii) New Application 2076

An application for financial assistance was considered by the Board towards the costs of a laptop, printer/fax, mobile phone, staff uniforms, CRB checks, storage including key safe, domain registration, stationary and advertising (including website) for a home services business in East Markham, which will create self-employment for the applicant and further part time positions once established.

Following consultation with the Board, the Chairman

RECOMMENDED that the application be not supported.

(iii) New Application 2080

An application for financial assistance was considered by the Board towards the costs of shop fixtures/fittings, signage, hardware equipment, dishwasher, freezer, marketing and stationary to establish a coffee and cake shop in Worksop Town centre which will create full time employment for the applicant and a further part time position.

Following consultation with the Board, the Chairman

RECOMMENDED that:

1. The applicant be awarded a grant of £2,500 towards the costs of shop fixtures/fittings, signage, hardware equipment, dishwasher, freezer, marketing and stationary providing that evidence of payment is submitted for at least £5,000.
2. The award be conditional upon a progress update being provided by the applicant in six months, twelve months and eighteen months time and the applicant paying the £3.50 fee per applicant consumer search.

(iv) New Application 2081

An application for financial assistance was considered by the Board towards the cost of a laptop, windows 7, adobe 'in design', office chair, marketing, leaflets and stationary to establish a education advisors business in Misson which has created full time employment for the applicant.

Following consultation with the Board, the Chairman

RECOMMENDED that:

1. The applicant be awarded a grant of £750 towards the costs of a laptop, windows 7, adobe 'in design', office chair, marketing, leaflets and stationary providing that evidence of payment is submitted for at least £1,499.
2. The award be conditional upon a progress update being provided by the applicant in six months, twelve months and eighteen months time and the applicant paying the £3.50 fee per applicant consumer search.

(vi) New Application 2081

The applicant did not attend and has withdrawn her application.

20. ANY OTHER BUSINESS WHICH THE CHAIRMAN CONSIDERS TO BE URGENT

As there was no other urgent business to be discussed, the Chairman closed the meeting.