

**BASSETLAW ENTERPRISE BOARD**

**Minutes of the meeting held on Monday, 22nd April 2013 at Retford Town Hall**

**Present:**

Councillor S Toms (Chair)  
Councillors K H Isard, D Pidwell and T Rafferty  
Co-opted Members: S Raison

Officers in attendance: C Crossland and R Wilkinson.

(Meeting commenced at 6.30 pm)

**27. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillor G Jones (substitute) and M Storey.

**28. DECLARATIONS OF INTEREST BY MEMBERS AND OFFICERS**

(a) Members

There were no declarations of interest by Members.

(b) Officers

There were no declarations of interest by officers.

**29. MINUTES OF THE MEETING HELD ON 10TH DECEMBER 2012**

**RESOLVED** that the Minutes of the meeting held on 10th December 2012 be approved.

**SECTION A – ITEMS FOR DISCUSSION IN PUBLIC**

**Key Decisions**

None.

**Other Decisions**

None.

**30. LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985**

**RESOLVED** that, in accordance with Part 1 of Schedule 12A of the Local Government Act 1972, and after considering the public interest test as set out by the officer in the body of the report, Members agreed that the following items of business involved the likely disclosure of exempt information as defined in Paragraphs 1 and 2, and, therefore, in accordance with Section 100A of the Act, the press and public be excluded from the meeting:

- Agenda Item No 4(a) Progress Update on Grants and Loans approved by Bassetlaw Enterprise Board – Paragraphs 1 and 2
- Agenda Item No 4(b)(i) – New Application 3017 – Paragraphs 1 and 2
- Agenda Item No 4(b)(ii) – New Application 3018 – Paragraphs 1 and 2

## **SECTION B – ITEMS FOR DISCUSSION IN PRIVATE**

### **Key Decisions**

None.

### **Other Decisions**

None.

## **31. REPORT(S) OF THE DIRECTOR OF COMMUNITY SERVICES**

### **(a) Progress Update on Grants and Loans Approved by Bassetlaw Enterprise Board**

The Board was given an update on grants and loans approved by Bassetlaw Enterprise Board. It was noted that the balance currently available for the award of grants in 2012/13 is £4,825.36. A summary of Business Support expenditure for 2012/13 was given. Details of loans in arrears were appended to the report.

Members were given an update in relation to application 884. A loan of £5,000 was given in 2005 however the business ended by December 2005 and was signed over to an employee as a guarantor who has consistently paid back £10 per month. The balance remaining is £2,813.04, the Economic Development Manager suggested that that loan be written off, all Members were in agreement.

### **RESOLVED that:**

1. The progress report be received.
2. That the remaining balance of £2,813.04 of the loan awarded for application 844 be written off.

### **(b) New Applications**

#### **(i) Application No 3017**

An application for financial assistance was considered by the Board towards the costs of a web site, business stationary, laminator, telephone and catering equipment for a business which provides a café service and training opportunities in Worksop which has provided self-employment for the applicants and four part time positions and training opportunities for disadvantaged individuals.

Following consultation with the Board, the Chairman

### **RECOMMENDED that:**

1. The applicant be awarded a grant of £1,500 towards the costs of a web site, business stationary, laminator, telephone and catering equipment providing that evidence of payment is submitted for at least £3,000.
2. The award be conditional upon a progress update being provided by the applicant in six months, twelve months and eighteen months' time and the applicant paying the £3.50 fee per applicant consumer search.

(ii) New Application 3018

An application for financial assistance was considered by the Board towards the costs of work wear, stationary, web design and office equipment for a sustainable technical solution consultancy business in Worksop which will provide self-employment for the three applicants and a part time position once established.

Following consultation with the Board, the Chairman

**RECOMMENDED** that the application be not supported.

(iii) New Application 3020

An application for financial assistance was considered by the Board towards the costs of a trailer, chainsaw, wacker plate and cutting saw for a garden services business in North Wheatley which will provide self-employment for the applicant.

Following consultation with the Board, the Chairman

**RECOMMENDED** that:

2. The applicant be awarded a grant of £1,125 towards the costs of web design, brochure production, computer and office equipment plus fixtures and fittings providing that evidence of payment is submitted for at least £2,249.
2. The award be conditional upon a progress update being provided by the applicant in six months, twelve months and eighteen months' time and the applicant paying the £3.50 fee per applicant consumer search.

32. ANY OTHER BUSINESS WHICH THE CHAIRMAN CONSIDERS TO BE URGENT

The Chairman thanked Board Members for their work and participation throughout the last Council year.

As there was no other urgent business to be discussed, the Chairman closed the meeting.

(Meeting closed at 7.40 pm)