



BASSETLAW

DISTRICT COUNCIL
NORTH NOTTINGHAMSHIRE

BASSETLAW ENTERPRISE BOARD

AGENDA

Meeting to be held in
Ceres Suite,
Town Hall, Worksop,
on
Monday, 31st January 2011
at
6.30 p.m.

(Please note time and venue)

**(Please turn off mobile telephones during meetings - In case of emergency
Members can be contacted on the Council's mobile telephone)**

Bassetlaw - Serving North Nottinghamshire

District Council Offices, Potter Street, Worksop, Notts. S80 2AH

BASSETLAW ENTERPRISE BOARD

Membership 2010/11

Councillors K. H. Isard, D. R. Pressley, S. Toms, C. Wanless and Vacancy

Substitute Members: Any Member

Co-opted Members: Mr. P. Elliott
Mr. A. Mitchell
Mr. S. Raison
Vacancy

Quorum: 2 Members

Lead Officer for this Meeting

Mr. R. Wilkinson - Ext. 3230

Administrator for this Meeting

Miss C. Crossland - Ext. 3254

BASSETLAW ENTERPRISE BOARD

MONDAY, 31ST JANUARY 2011

AGENDA

1. APOLOGIES FOR ABSENCE
2. DECLARATIONS OF INTEREST BY MEMBERS AND OFFICERS
(Members' and Officers' attention is drawn to the attached notes and form)
 - (a) Members
 - (b) Officers
3. MINUTES OF MEETING HELD ON 10TH JANUARY 2010 * (pages 1- 4)

SECTION A – ITEMS FOR DISCUSSION IN PUBLIC

Key Decisions

None

Other Decisions

Exempt Information Items

The press and public are likely to be excluded from the meeting during the consideration of the following items in accordance with Section 100A(4) of the Local Government Act 1972.

SECTION B - ITEMS FOR DISCUSSION IN PRIVATE

Key Decisions

None

Other Decisions

4. REPORT(S) OF THE DIRECTOR OF COMMUNITY SERVICES *
 - (a) Progress Update on Grants and Loans approved by Bassetlaw Enterprise Board (pages 5-10)
 - (b) New Applications
 - (i) New Application 2047, attending 6.40pm (pages 11-56)
 - (ii) New Application 2048, attending 7.00pm (pages 57-98)
 - (iii) New Application 2050, attending 7.20pm (pages 99-120)
 - (iv) New Application 2054, attending 7.40pm (pages 121-134)
 - (v) New Application 2055, attending 8.00pm (pages 135-152)
 - (vi) New Application 1076, attending 8.20pm (pages 153-170)

5. ANY OTHER BUSINESS WHICH THE CHAIRMAN CONSIDERS TO BE URGENT

* Report attached

NOTES:

1. The papers enclosed with this Agenda are available in large print if required.
 2. Copies can be requested by contacting us on 01909 533254 or by email:
cara.crossland@bassetlaw.gov.uk
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DECLARATION OF INTERESTS

HOW TO USE THIS FORM

There are now only two types of Declaration of Interest:

Level 1 – Personal)	Details can be found in the Councillors
)	Code of Conduct which is contained in
)	the Council's Constitution (a summary is
Level 2 – Personal and Prejudicial)	printed below)

Upon receipt of the attached form you will need to enter the name and date of the Committee and your own name. By looking at the Agenda you will no doubt know immediately which Agenda Items will require you to make a Declaration of Interest.

Fill in the Agenda Item number in the first column of the form.

Enter the subject matter and any explanations you may wish to add in the second column.

In the third column you will need to enter **either** level 1 if you are declaring a personal interest, **or** level 2 if you are declaring a personal and prejudicial interest.

The form must then be signed and dated. Please remember that if during the actual meeting you realise that you need to declare an interest on an additional Agenda Item number please simply amend the form during the meeting.

The form must be handed into the Committee Administrator at the end of the meeting.

NB. The following is a summary prepared to assist Members in deciding at the actual meetings their position on INTERESTS it is not a substitute for studying the full explanation regarding INTERESTS, which is contained in the Council's Constitution and the Code of Conduct for Councillors, which is legally binding.

Members and Officers are welcome to seek, **PREFERABLY WELL IN ADVANCE** of a meeting advice from the Council's Monitoring Officer on INTERESTS.

Personal Interests

May relate to employment or business interests
May relate to property interests
May relate to contents
May relate to interests in other bodies
OR if a decision on the matter to be discussed:
MIGHT REASONABLY BE REGARDED AS AFFECTING (A MEMBER OR OFFICER) TO A GREATER EXTENT THAN OTHER COUNCIL TAX PAYERS, RATEPAYERS OR INHABITANTS OF THE AUTHORITY'S AREA, the well being or financial position of himself, a relative or a friend or any employment, business, interest, etc. of such a person.

Prejudicial Interests

A Member with a personal interest **ALSO** has a prejudicial interest if a member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the Members judgement of the public interest.
(Note – there are special provisions which may exclude the above provisions in certain circumstances.)

Action to be Taken – Personal Interests

Must disclose to the meeting
- existence of the interest
- the nature of the interest

Action to be Taken – Personal and Prejudicial Interests

Must:-
- declare existence and nature
- withdraw from the room
- not seek improperly to influence a decision on the matter.
(Note – there are some exceptions when acting in a scrutiny capacity.)

BASSETLAW ENTERPRISE BOARD

Minutes of the meeting on Monday, 10th January 2011 at Worksop Town Hall

Present:

Councillors K H Isard (Chairman)
Councillors S Toms, D R Pressley and C Wanless
Co-opted Members: P Elliott, A Mitchell and S Raison

Officers in attendance: C Crossiand, R Wilkinson

28. APOLOGIES FOR ABSENCE

There were no apologies for absence.

29. DECLARATIONS OF INTEREST BY MEMBERS AND OFFICERS

(a) Members

There were no declarations of interest by Members.

(b) Officers

There were no declarations of interest by Officers.

30. MINUTES OF THE MEETING HELD ON 18th OCTOBER 2010

RESOLVED that the Minutes of the meeting held on 18th October 2010 be approved.

SECTION A – ITEMS FOR DISCUSSION IN PUBLIC

Key Decisions

None.

Other Decisions

31. LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985

RESOLVED that, in accordance with Part 1 of Schedule 12A of the Local Government Act 1972, and after considering the public interest test as set out by the officer in the body of the report, Members agreed that the following items of business involved the likely disclosure of exempt information as defined in Paragraphs 1 and 2, and, therefore, in accordance with Section 100A of the Act, the press and public be excluded from the meeting:

Agenda Item No 4(a) Progress Update on Grants and Loans approved by Bassetlaw Enterprise Board – Paragraphs 1 and 2

Agenda Item No 4(b)(i) – New Application 2041 – Paragraphs 1 and 2

Agenda Item No 4(b)(ii) – New Application 2043 – Paragraphs 1 and 2

Agenda Item No 4(b)(iii) – New Application 2040 – Paragraphs 1 and 2

Agenda Item No 4(b)(iv) – New Application 2044 – Paragraphs 1 and 2

Agenda Item No 4(b)(v) – New Application 2045– Paragraphs 1 and 2
Agenda Item No 4(b)(vi) – New Application 2027 -- Paragraphs 1 and 2

SECTION B – ITEMS FOR DISCUSSION IN PRIVATE

Key Decisions

None.

Other Decisions

None.

32. REPORT(S) OF THE DIRECTOR OF COMMUNITY SERVICES

(a) Progress Update on Grants and Loans Approved by Bassetlaw Enterprise Board

The Board was given an update on grants and loans approved by Bassetlaw Enterprise Board. It was noted that the balance currently available for the award of grants in 2010/11 is £14,336.46. Details of loans in arrears were appended to the report. Some verbal updates were given on individual loan cases.

RESOLVED that

- (1) the progress report be received.
- (2) that the Board approve the write off of Loan Application 961.

(b) New Applications

(i) Application No 2041

The applicant did not attend.

(ii) New Application 2043

An application for financial assistance was considered by the Board towards the costs of heat lamps/pads, 15 individual containers to transport livestock, 15 individual containers to store livestock, advertising (website, uniform, marketing), printing and stationary for teaching and training resources related to reptiles and insects in Gringley on the Hill, which will create self-employment for the applicant and will create a further part time job once established.

Following consultation with the Board, the Chairman

RECOMMENDED that:

1. The applicant be awarded a grant of £1,500 towards the costs of heat lamps/pads, 15 individual containers to transport livestock, 15 individual containers to store livestock, advertising (website, uniform, marketing), printing and stationary providing that evidence of payment is submitted for at least £3,800.
2. The award be conditional upon a progress update being provided by the applicant in six months, twelve months and eighteen months time and the applicant paying the £3.50 fee per applicant payable for the consumer search.

(iii) New Application 2040

An application for financial assistance was considered by the Board towards the costs of 2 laptops, multi-functional printer, shop refurbishment, advertising and stationary for a Hydroponics business in Worksop, which will create self-employment for the applicants.

Following consultation with the Board, the Chairman

RECOMMENDED that the application be not supported.

(iv) New Application 2044

An application for financial assistance was considered by the Board towards the costs of a laptop and printer, leads and collars, pressure washer, dog cages/partitions, advertising (website, uniforms, Worksop Life etc) and stationary for dog walking and pet care service in Worksop which has created self employment for the applicant and will create a further job once established.

Following consultation with the Board, the Chairman

RECOMMENDED that:

1. The applicant be awarded a grant of £610 towards the costs of a laptop and printer, leads and collars, pressure washer, dog cages/partitions, advertising (website, uniforms, Worksop Life etc) and stationary provided that evidence of payment is submitted for at least £1,220.
2. The award be conditional upon a progress update being provided by the applicant in six months, twelve months and eighteen months time and the applicant paying the £3.50 fee per applicant payable for the consumer search

(v) New Application 2045

An application for financial assistance was considered by the Board towards the costs of software, software license, printer/scanner/copier, power point projector, website production, flip chart, folding trolley and stationary for a management training business in Ranskill, which will create self employment for the applicant

Following consultation with the Board, the Chairman

RECOMMENDED that the application be not supported.

(vi) New Application 2027

An application for financial assistance was considered by the Board towards the costs of office equipment, telephone, printer, security system, storage and display and stationary for a plant hire business in Retford, which will create self employment for the applicant and will create a further part time job once established

Following consultation with the Board, the Chairman

RECOMMENDED that the application be not supported.

33. ANY OTHER BUSINESS WHICH THE CHAIRMAN CONSIDERS TO BE URGENT

As there was no other urgent business to be discussed, the Chairman closed the meeting.

