



BASSETLAW

DISTRICT COUNCIL
NORTH NOTTINGHAMSHIRE

BASSETLAW ENTERPRISE BOARD

AGENDA

Meeting to be held in

Ceres Suite,

Town Hall, Worksop,

on

Monday, 7th March 2011

at

6.30 p.m.

(Please note time and venue)

**(Please turn off mobile telephones during meetings - In case of emergency
Members can be contacted on the Council's mobile telephone)**

Bassetlaw - Serving North Nottinghamshire

District Council Offices, Potter Street, Worksop, Notts. S80 2AH

BASSETLAW ENTERPRISE BOARD

Membership	2010/11
Councillors	K. H. Isard, D. R. Pressley, S. Toms, C. Wanless and Vacancy
Substitute Members:	Any Member
Co-opted Members:	Mr. P. Elliott Mr. A. Mitchell Mr. S. Raison Vacancy
Quorum:	2 Members

Lead Officer for this Meeting

Mr. R. Wilkinson - Ext. 3230

Administrator for this Meeting

Miss C. Crossland - Ext. 3254

BASSETLAW ENTERPRISE BOARD

MONDAY, 7th MARCH 2011

AGENDA

1. APOLOGIES FOR ABSENCE
2. DECLARATIONS OF INTEREST BY MEMBERS AND OFFICERS
(Members' and Officers' attention is drawn to the attached notes and form)
 - (a) Members
 - (b) Officers
3. MINUTES OF MEETING HELD ON 31st JANUARY 2010 * (pages 1- 4)

SECTION A – ITEMS FOR DISCUSSION IN PUBLIC

Key Decisions

None

Other Decisions

Exempt Information Items

The press and public are likely to be excluded from the meeting during the consideration of the following items in accordance with Section 100A(4) of the Local Government Act 1972.

SECTION B - ITEMS FOR DISCUSSION IN PRIVATE

Key Decisions

None

Other Decisions

4. REPORT(S) OF THE DIRECTOR OF COMMUNITY SERVICES *
 - (a) Progress Update on Grants and Loans approved by Bassetlaw Enterprise Board (pages 5-10)
 - (b) New Applications
 - (i) New Application 2049, attending 6.40pm (pages 11- 30)
 - (ii) New Application 2052, attending 7.00pm (pages 31-66)
 - (iii) New Application 2056, attending 7.20pm (pages 67-102)
 - (iv) New Application 2057, attending 7.40pm (pages 103- 122)
 - (v) New Application 2059, attending 8.00pm (pages 123-140)
 - (vi) New Application 2053, attending 8.20pm (pages 141-166)
5. ANY OTHER BUSINESS WHICH THE CHAIRMAN CONSIDERS TO BE URGENT

* Report attached

NOTES:

1. The papers enclosed with this Agenda are available in large print if required.
 2. Copies can be requested by contacting us on 01909 533254 or by email:
cara.crossland@bassetlaw.gov.uk
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DECLARATION OF INTERESTS

HOW TO USE THIS FORM

There are now only two types of Declaration of Interest:

Level 1 – Personal)	Details can be found in the Councillors
)	Code of Conduct which is contained in
Level 2 – Personal and Prejudicial)	the Council's Constitution (a summary is
)	printed below)

Upon receipt of the attached form you will need to enter the name and date of the Committee and your own name. By looking at the Agenda you will no doubt know immediately which Agenda Items will require you to make a Declaration of Interest.

Fill in the Agenda Item number in the first column of the form.

Enter the subject matter and any explanations you may wish to add in the second column.

In the third column you will need to enter **either** level 1 if you are declaring a personal interest, **or** level 2 if you are declaring a personal and prejudicial interest.

The form must then be signed and dated. Please remember that if during the actual meeting you realise that you need to declare an interest on an additional Agenda Item number please simply amend the form during the meeting.

The form must be handed into the Committee Administrator at the end of the meeting.

NB. The following is a summary prepared to assist Members in deciding at the actual meetings their position on INTERESTS it is not a substitute for studying the full explanation regarding INTERESTS, which is contained in the Council's Constitution and the Code of Conduct for Councillors, which is legally binding.

Members and Officers are welcome to seek, PREFERABLY WELL IN ADVANCE of a meeting advice from the Council's Monitoring Officer on INTERESTS.

Personal Interests

May relate to employment or business interests
May relate to property interests
May relate to contents
May relate to interests in other bodies
OR if a decision on the matter to be discussed:
MIGHT REASONABLY BE REGARDED AS AFFECTING (A MEMBER OR OFFICER) TO A GREATER EXTENT THAN OTHER COUNCIL TAX PAYERS, RATEPAYERS OR INHABITANTS OF THE AUTHORITY'S AREA, the well being or financial position of himself, a relative or a friend or any employment, business, interest, etc. of such a person.

Prejudicial Interests

A Member with a personal interest **ALSO** has a prejudicial interest if a member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the Members judgement of the public interest.
(Note – there are special provisions which may exclude the above provisions in certain circumstances.)

Action to be Taken – Personal Interests

Must disclose to the meeting
- existence of the interest
- the nature of the interest

Action to be Taken – Personal and Prejudicial Interests

Must:-
- declare existence and nature
- withdraw from the room
- not seek improperly to influence a decision on the matter.
(Note – there are some exceptions when acting in a scrutiny capacity.)

BASSETLAW ENTERPRISE BOARD

Minutes of the meeting held on Monday, 31st January 2011 at Worksop Town Hall

Present:

Councillor K H Isard (Chairman)
Councillors D R Pressley and C Wanless
Co-opted Members: P Elliott

Officers in attendance: D Armiger and J Hamilton

34. APOLOGIES FOR ABSENCE

Apologies for absence were received from co-opted member S Raison.

35. DECLARATIONS OF INTEREST BY MEMBERS AND OFFICERS

(a) Members

There were no declarations of interest by Members.

(b) Officers

There were no declarations of interest by officers.

36. MINUTES OF THE MEETING HELD ON 10TH JANUARY 2011

RESOLVED that the Minutes of the meeting held on 10th January 2011 be approved.

SECTION A – ITEMS FOR DISCUSSION IN PUBLIC

Key Decisions

None.

Other Decisions

None.

37. LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985

RESOLVED that, in accordance with Part 1 of Schedule 12A of the Local Government Act 1972, and after considering the public interest test as set out by the officer in the body of the report, Members agreed that the following items of business involved the likely disclosure of exempt information as defined in Paragraphs 1 and 2, and, therefore, in accordance with Section 100A of the Act, the press and public be excluded from the meeting:

Agenda Item No 4(a) Progress Update on Grants and Loans approved by Bassetlaw Enterprise Board – Paragraphs 1 and 2

Agenda Item No 4(b)(i) – New Application 2047 – Paragraphs 1 and 2

Agenda Item No 4(b)(ii) – New Application 2048 – Paragraphs 1 and 2
Agenda Item No 4(b)(iii) – New Application 2050 – Paragraphs 1 and 2
Agenda Item No 4(b)(iv) – New Application 2054 – Paragraphs 1 and 2
Agenda Item No 4(b)(v) – New Application 2055 – Paragraphs 1 and 2
Agenda Item No 4(b)(vi) – New Application 1076 – Paragraphs 1 and 2

SECTION B – ITEMS FOR DISCUSSION IN PRIVATE

Key Decisions

None.

Other Decisions

None.

38. REPORT(S) OF THE DIRECTOR OF COMMUNITY SERVICES

(a) Progress Update on Grants and Loans Approved by Bassetlaw Enterprise Board

The Board was given an update on grants and loans approved by Bassetlaw Enterprise Board. It was noted that the balance currently available for the award of grants in 2010/11 is £12,581.46. Details of loans in arrears were appended to the report.

RESOLVED that the progress report be received

(b) New Applications

(i) Application No 2047

An application for financial assistance was considered by the Board towards the costs of IT equipment, marketing and promotion (signs and clothing), drying cabinet, counter, till, flooring, shelving, sofa, grooming table, telephone equipment, clippers, scissors, clipper blades, partition walls and plumbing for a pet boutique in Worksop town centre, which has created self-employment for the applicant and will create further full/part-time jobs once established, and possibly an apprentice.

Following consultation with the Board, the Chairman

RECOMMENDED that:

1. The applicant be awarded a grant of £2,500 towards the costs of IT equipment, marketing and promotion (signs and clothing), drying cabinet, counter, till, flooring, shelving, sofa, grooming table, telephone equipment, clippers, scissors, clipper blades, partition walls and plumbing providing that evidence of payment is submitted for at least £5,000.
2. The award be conditional upon a progress update being provided by the applicant in six months, twelve months and eighteen months time and the applicant paying the £3.50 fee per applicant consumer search.

(ii) New Application 2048

An application for financial assistance was considered by the Board towards the costs of laptop, filing cabinet, web design and stationery for a supplier of mesquite (an American

hardwood and food source) based in Retford, which has created self-employment for the applicants.

Following consultation with the Board, the Chairman

RECOMMENDED that:

1. The applicant be awarded a grant of £750 towards the costs of laptop, filing cabinet, web design and stationery providing that evidence of payment is submitted for at least £1,500.
2. The award be conditional upon a progress update being provided by the applicant in six months, twelve months and eighteen months time and the applicant paying the £3.50 fee per applicant consumer search.

(iii) New Application 2050

An application for financial assistance was considered by the Board towards the costs of towels/oils, advertising (uniform/local magazine) and stationery for a mobile beauty service based in Mattersey with an emphasis on stress relief therapies including massage, which will create self-employment for the applicant.

Following consultation with the Board, the Chairman

RECOMMENDED that the application be not supported but advice regarding the business plan be offered to the applicant.

(iv) New Application 2054

An application for financial assistance was considered by the Board towards the costs of laptop, printer, graphics tablet, software, digital camera, advertising (local press/lifestyle magazines) and stationery for a public relations, marketing and communications consultancy based in Blyth, which has created self employment for the applicant and may create a further full-time job once established.

Following consultation with the Board, the Chairman

RECOMMENDED that:

1. The applicant be awarded a grant of £1,500 towards the costs of laptop, printer, graphics tablet, software, digital camera, advertising (local press/lifestyle magazines) and stationery provided that evidence of payment is submitted for at least £3,000.
2. The award be conditional upon a progress update being provided by the applicant in six months, twelve months and eighteen months time and the applicant paying the £3.50 fee per applicant consumer search

(v) New Application 2055

An application for financial assistance was considered by the Board towards the costs of laptop, mechanical hacksaw, security system, advertising (signage, uniform, local press) and stationery (business cards, letterheads, fliers) for a motorised trike building business in Worksop, which will create self employment for the applicant and may create a further part-time job once established.

Following consultation with the Board, the Chairman

RECOMMENDED that the application be not supported but advice regarding the business plan be offered to the applicant.

(vi) New Application 1076

An application for financial assistance was considered by the Board towards the costs of racking for the van, aerial meter, satellite meter, uniform, website and marketing for an aerial and satellite business in Carlton-in-Lindrick, which will create self employment for the applicant.

Following consultation with the Board, the Chairman

RECOMMENDED that:

1. The applicant be awarded a grant of £1,050 towards the costs of racking for the van, aerial meter, satellite meter, uniform, website and marketing provided that evidence of payment is submitted for at least £2,100.
2. The award be conditional upon a progress update being provided by the applicant in six months, twelve months and eighteen months time and the applicant paying the £3.50 fee per applicant consumer search

39. ANY OTHER BUSINESS WHICH THE CHAIRMAN CONSIDERS TO BE URGENT

As there was no other urgent business to be discussed, the Chairman closed the meeting.