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**BASSETLAW**

DISTRICT COUNCIL  
NORTH NOTTINGHAMSHIRE

## BASSETLAW ENTERPRISE BOARD

# AGENDA

Meeting to be held in  
The Council Chamber,  
Town Hall, Retford,

on

Monday, 6<sup>th</sup> June 2011

at

6.30 p.m.

**(Please note time and venue)**

**(Please turn off mobile telephones during meetings.  
In case of emergency, Members/officers can be contacted on the Council's  
mobile telephone: 07702 670209)**

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*Bassetlaw—Serving North Nottinghamshire*

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District Council Offices, Potter Street, Worksop, Notts. S80 2AH

# **BASSETLAW ENTERPRISE BOARD**

**Membership**                      2011/12

**Councillors**                      B. A. Bowles, D. Challinor, K. H. Isard, T. Rafferty and S. Toms

**Substitute Members:**        Any Member

**Co-opted Members:**        Mr. P. Elliott  
   Mr. N. Kirk  
   Mr. A. Mitchell  
   Mr. S. Raison

**Quorum:**                         2 Members

## **Lead Officer for this Meeting**

Mr. R. Wilkinson - Ext. 3230

## **Administrator for this Meeting**

Miss C. Crossland - Ext. 3254

## **BASSETLAW ENTERPRISE BOARD**

**MONDAY, 6<sup>TH</sup> JUNE 2011**

### **AGENDA**

1. NOMINATIONS FOR THE ELECTION OF CHAIRMAN
2. NOMINATIONS FOR THE APPOINTMENT OF VICE-CHAIRMAN
3. APOLOGIES FOR ABSENCE
4. DECLARATIONS OF INTEREST BY MEMBERS AND OFFICERS  
(Members' and Officers' attention is drawn to the attached notes and form)
  - (a) Members
  - (b) Officers
5. MINUTES OF MEETING HELD ON 18<sup>TH</sup> APRIL 2011 \* (pages 1- 4)

### **SECTION A – ITEMS FOR DISCUSSION IN PUBLIC**

#### **Key Decisions**

None

#### **Other Decisions**

None

#### **Exempt Information Items**

*The press and public are likely to be excluded from the meeting during the consideration of the following items in accordance with Section 100A(4) of the Local Government Act 1972.*

### **SECTION B - ITEMS FOR DISCUSSION IN PRIVATE**

#### **Key Decisions**

None

#### **Other Decisions**

6. REPORT(S) OF THE DIRECTOR OF COMMUNITY SERVICES \*
  - (a) Progress Update on Grants and Loans approved by Bassetlaw Enterprise Board (pages 5-10 )
  - (b) New Applications
    - (i) New Application 2063, attending 6.40pm (pages 11-56)
    - (ii) New Application 2065, attending 7.00pm (pages 57-86)
    - (iii) New Application 2066, attending 7.20pm (pages 87-110)
    - (iv) New Application 2022, attending 7.40pm (pages 111-212)
    - (v) New Application 2053, attending 8.00pm (pages 213-238 )

7. ANY OTHER BUSINESS WHICH THE CHAIRMAN CONSIDERS TO BE URGENT

\* Report attached

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NOTES:

1. The papers enclosed with this Agenda are available in large print if required.
  2. Copies can be requested by contacting us on 01909 533254 or by email:  
[cara.crossland@bassetlaw.gov.uk](mailto:cara.crossland@bassetlaw.gov.uk)
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## DECLARATION OF INTERESTS

### *HOW TO USE THIS FORM*

There are now only two types of Declaration of Interest:

Level 1 – Personal	)	Details can be found in the Councillors
	)	Code of Conduct which is contained in
Level 2 – Personal and Prejudicial	)	the Council's Constitution (a summary is
	)	printed below)

Upon receipt of the attached form you will need to enter the name and date of the Committee and your own name. By looking at the Agenda you will no doubt know immediately which Agenda Items will require you to make a Declaration of Interest.

Fill in the Agenda Item number in the first column of the form.

Enter the subject matter and any explanations you may wish to add in the second column.

In the third column you will need to enter **either** level 1 if you are declaring a personal interest, **or** level 2 if you are declaring a personal and prejudicial interest.

The form must then be signed and dated. Please remember that if during the actual meeting you realise that you need to declare an interest on an additional Agenda Item number please simply amend the form during the meeting.

The form must be handed into the Committee Administrator at the end of the meeting.

NB. The following is a summary prepared to assist Members in deciding at the actual meetings their position on INTERESTS it is not a substitute for studying the full explanation regarding INTERESTS, which is contained in the Council's Constitution and the Code of Conduct for Councillors, which is legally binding.

Members and Officers are welcome to seek, PREFERABLY WELL IN ADVANCE of a meeting advice from the Council's Monitoring Officer on INTERESTS.

#### **Personal Interests**

May relate to employment or business interests  
May relate to property interests  
May relate to contents  
May relate to interests in other bodies  
**OR** if a decision on the matter to be discussed:  
**MIGHT REASONABLY BE REGARDED AS AFFECTING (A MEMBER OR OFFICER) TO A GREATER EXTENT THAN OTHER COUNCIL TAX PAYERS, RATEPAYERS OR INHABITANTS OF THE AUTHORITY'S AREA, the well being or financial position of himself, a relative or a friend or any employment, business, interest, etc. of such a person.**

#### **Prejudicial Interests**

A Member with a personal interest ALSO has a prejudicial interest if a member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the Members judgement of the public interest.  
(Note – there are special provisions which may exclude the above provisions in certain circumstances.)

#### **Action to be Taken – Personal Interests**

Must disclose to the meeting  
- existence of the interest  
- the nature of the interest

#### **Action to be Taken – Personal and Prejudicial Interests**

**Must:-**  
- declare existence and nature  
- withdraw from the room  
- not seek improperly to influence a decision on the matter.  
(Note – there are some exceptions when acting in a scrutiny capacity.)

**BASSETLAW ENTERPRISE BOARD**

**Minutes of the meeting held on Monday, 18<sup>th</sup> April 2011 at Worksop Town Hall**

**Present:**

Councillor C Wanless. (Chairman – Vice in Chair)  
Councillors D R Pressley, A Simpson and S Toms  
Co-opted Members: N Kirk and S Raison

Officers in attendance: C Crossland, R Wilkinson.

**46. APPOINTMENT OF CO-OPTED MEMBERS**

The Committee welcomed the newly co-opted member Mr N Kirk from Business Link, to the meeting and was informed that Mr P Elliot would remain on the Committee as a private co-opted Member.

**RESOLVED** that the position be noted.

**47. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillor K Isard and co-opted member P Elliot.

**48. DECLARATIONS OF INTEREST BY MEMBERS AND OFFICERS**

(a) Members

There were no declarations of interest by Members.

(b) Officers

There were no declarations of interest by officers.

**49. MINUTES OF THE MEETING HELD ON 7<sup>TH</sup> MARCH 2011**

**RESOLVED** that the Minutes of the meeting held on 7<sup>th</sup> March 2011 be approved.

**SECTION A – ITEMS FOR DISCUSSION IN PUBLIC**

**Key Decisions**

None.

**Other Decisions**

None.

50. LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985

**RESOLVED** that, in accordance with Part 1 of Schedule 12A of the Local Government Act 1972, and after considering the public interest test as set out by the officer in the body of the report, Members agreed that the following items of business involved the likely disclosure of exempt information as defined in Paragraphs 1 and 2, and, therefore, in accordance with Section 100A of the Act, the press and public be excluded from the meeting:

Agenda Item No 4(a) Progress Update on Grants and Loans approved by Bassetlaw Enterprise Board – Paragraphs 1 and 2

Agenda Item No 4(b)(i) – New Application 2058 – Paragraphs 1 and 2

Agenda Item No 4(b)(ii) – New Application 2060 – Paragraphs 1 and 2

Agenda Item No 4(b)(iii) – New Application 2062 – Paragraphs 1 and 2

Agenda Item No 4(b)(iv) – New Application 2064 – Paragraphs 1 and 2

Agenda Item No 4(b)(v) – New Application 2053 – Paragraphs 1 and 2

Agenda Item No 4(b)(vi) – New Application 2059 – Paragraphs 1 and 2

**SECTION B – ITEMS FOR DISCUSSION IN PRIVATE**

**Key Decisions**

None.

**Other Decisions**

None.

51. REPORT(S) OF THE DIRECTOR OF COMMUNITY SERVICES

(a) Progress Update on Grants and Loans Approved by Bassetlaw Enterprise Board

The Board was given an update on grants and loans approved by Bassetlaw Enterprise Board. It was noted that the balance currently available for the award of grants in 2011/12 is £27,098.56. Details of loans in arrears were appended to the report.

**RESOLVED** that the progress report be received.

(b) New Applications

(i) Application No 2058

An application for financial assistance was considered by the Board towards the costs of a new camera, green screen technology, computer, backdrop and website to assist in establishing a photography business in Worksop which will create self-employment for the applicant and part-time employment for the applicants partner.

Following consultation with the Board, the Chairman

**RECOMMENDED** that:

1. The applicant be awarded a grant of £1,500 towards the costs of a new camera, green screen technology, computer and backdrop providing that evidence of payment is submitted for at least £3,000.



2. The award be conditional upon a progress update being provided by the applicant in six months, twelve months and eighteen months time and the applicant paying the £3.50 fee per applicant consumer search.

(ii) New Application 2060

An application for financial assistance was considered by the Board towards the costs of a laser colour printer and a projector for a consultation business in Worksop which will create self-employment for the applicant.

Following consultation with the Board, the Chairman

**RECOMMENDED** that:

1. The applicant be awarded a grant of £438 towards the costs of a laser colour printer and a projector providing that evidence of payment is submitted for at least £875.
2. The award be conditional upon a progress update being provided by the applicant in six months, twelve months and eighteen months time and the applicant paying the £3.50 fee per applicant consumer search.

(iii) New Application 2062

The applicant did not attend.

(iv) New Application 2064

An application for financial assistance was considered by the Board towards the costs of specialist tools (variety of different scissors, thinners, electronic clippers, beard trimmers, hairdryers etc) advertising and stationary for a barbers shop and hair art designers in Worksop, which has created self employment for the applicant and a further full-time job once established.

Following consultation with the Board, the Chairman

**RECOMMENDED** that:

1. The applicant be awarded a grant of £1,128 towards the costs of specialist tools (variety of different scissors, thinners, electronic clippers, beard trimmers, hairdryers etc) advertising and stationary provided that evidence of payment is submitted for at least £2,255.
2. The award be conditional upon a progress update being provided by the applicant in six months, twelve months and eighteen months time and the applicant paying the £3.50 fee per applicant consumer search.

(v) New Application 2053

The applicant had submitted his apologies and did not attend the meeting.

(vi) New Application 2059

The applicant did not attend.

52. ANY OTHER BUSINESS WHICH THE CHAIRMAN CONSIDERS TO BE URGENT

As there was no other urgent business to be discussed, the Chairman closed the meeting.