

AUDIT AND PERFORMANCE SCRUTINY COMMITTEE

Minutes of the meeting held on Thursday, 23rd June 2011 at Retford Town Hall

Present: Councillor R B Carrington-Wilde (Chair)
Councillors J W Anderton, K Bullivant, H Burton, I J Campbell, P Douglas,
C Entwistle, G Freeman, M T Gray, B Jones, C Palmer, D Potts, A A D Tromans,
C Troop and Mrs V Wanless

Officers: C Crossland, M Hill, L Hull, M Ladyman, N Taylor, R Theakstone and T Winfield

Standards Committee Members: None

Also present: Councillors J G Evans, G A N Oxby and C Wanless

10. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Mrs V A Bowles, D Challinor and P C Offer; also from Mr A Blackburn, District Auditor.

11. DECLARATIONS OF INTEREST BY MEMBERS AND OFFICERS

(a) Members

Councillor A A D Tromans declared a personal interest in Agenda Item No 6(b) – Review of the Effectiveness of the System of Internal Audit, as he is a member of the A1 Housing Board. He remained in the meeting.

(b) Officers

There were no declarations of interest by officers.

12. MINUTES OF THE MEETING HELD ON 26th MAY 2011

RESOLVED that the Minutes of the meeting held on 26th May 2011 be approved.

13. MINUTES FOR ACTION AND IMPLEMENTATION

RESOLVED that the Minutes for Action be received.

14. OUTSTANDING MINUTES LIST

RESOLVED that the Outstanding Minutes List be received.

Key Decisions

15. REPORT(S) OF THE DIRECTOR OF RESOURCES

(a) Financial Outturn 2010/11 (Key Decision No 282)

Members were provided with the 2010/11 financial outturn position on the Council's revenue and capital budgets: General Fund Revenue, Housing Revenue Account, Capital Programme, Provisions and Impaired Estimates on Debtors, Usable Reserves, Collection Fund, Balance

Sheet, and Treasury Management. The report provided Members with a summary of actual income and expenditure compared to the revised budget, and how any surpluses/deficits have been allocated to/from reserves.

RESOLVED that the Financial Outturn 2010/11 Report be noted.

Other Decisions

16. REPORT(S) OF THE DIRECTOR OF RESOURCES

(a) Annual Audit Fee

Members were presented with the Audit Commissions Annual Audit Fee for 2011/12.

The fee includes work on the financial statements, value for money conclusion and the whole of government accounts; this has decreased from £132,280 in 2010/11 to £125,666 in 2011/12, an overall deduction of 5%.

RESOLVED that the information provided by the District Auditor on the Annual Audit Fee for 2011/12 be noted and the report be referred to full Council on the 29th June 2011 for approval.

(b) Review of the Effectiveness of the System of Internal Audit

Members were presented with a review of the effectiveness of the Council's system of internal audit for 2010/11. The result of the tri-annual self-assessment and details of instances where there was partial adherence to the Standards and progress on these during 2010/11 was appended to the report.

RESOLVED that:

1. The system of internal audit undertaken by the Council be confirmed to be effective.
2. The effectiveness of the system of internal audit be included in the final Annual Governance as part of the Statement of Accounts

SECTION B – ITEMS FOR DISCUSSION IN PRIVATE

Key Decisions

None.

Other Decisions

None.

17. ANY OTHER BUSINESS WHICH THE CHAIRMAN CONSIDERS TO BE URGENT

As there was no other urgent business to consider, the Chairman closed the meeting.