

## **AUDIT AND PERFORMANCE SCRUTINY COMMITTEE**

### **Minutes of the meeting held on Thursday, 22<sup>nd</sup> September 2011 at Worksop Town Hall**

Present: Councillor R B Carrington-Wilde (Chair)  
Councillors J Anderton, B Barker, H Burton, I J Campbell, P Douglas, G Freeman,  
M T Gray, B Jones, P Offer, C Palmer, Mrs A Simpson, A A D Tromans,  
Mrs C Troop, Mrs V Wanless and G J Wynne.

Officers: D Armiger, R Barnett, C Crossland, M Hill, M Ladyman, J Proudman, N Taylor,  
R Theakstone and C Williams

Standards Committee Members: B Letherland

#### **27. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors Mrs V A Bowles, D Challinor, C Entwistle and D Potts.

#### **28. DECLARATIONS OF INTEREST BY MEMBERS AND OFFICERS**

##### **(a) Members**

There were no declarations of interest by Members.

##### **(b) Officers**

There were no declarations of interest by officers.

#### **29. MINUTES OF THE MEETING HELD ON 28<sup>th</sup> July 2011**

An Elected Member asked that Minute Number 25 (a), Budget Monitoring and Capital Programme Update Report to 30<sup>th</sup> June, be amended to include a recommendation for an update on unfunded posts to be presented to a future meeting.

The Director of Community Services informed Members that service reviews within the directorate will address the issue of unfunded posts.

**RESOLVED** that the Minutes of the meeting held on 28<sup>th</sup> July 2011 be approved.

#### **30. MINUTES FOR ACTION AND IMPLEMENTATION**

**RESOLVED** that the Minutes for Action be received.

#### **31. OUTSTANDING MINUTES LIST**

**RESOLVED** that the Outstanding Minutes List be received.

#### **Key Decisions**

None

#### **Other Decisions**

## 32. REPORT(S) OF THE DIRECTOR OF RESOURCES

### (a) Internal Audit Progress Report 2011/12

The Chairman informed Members that at future meetings of the Committee for every red report, a progress report will be provided and an officer will attend the Committee.

Members were presented with the Internal Audit Progress Report 2011/12 which was appended to the report for consideration. The Committee were informed that twelve internal audit reports had been finalised since the last Committee, 78 recommendations have been raised, of which 11 recommendations have been classified as high risk, 28 as medium risk and 39 low risk.

Councillor P Douglas commented that she had questions for the Head of Finance and Property that she would email and asked that the response be provided to the Committee.

The Principal Environmental Health Manager gave an update on the Contaminated Land red report. Elected Members asked questions/ raised issues regarding: the determination of sites; potentially contaminated sites; planning applications; how can information be benchmarked; other Councils approaches. It was suggested that the recommendation should be reworded to say that the information currently held on contaminated sites is assessed.

The Head of Community Prosperity gave an update on the Car Parks red report. A summary was circulated to Members prior to the meeting. Elected Members asked questions/ raised issues regarding: discrepancies; the fair using the Retford car park; investigation into loss of money; G4S courier service.

#### **RESOLVED** that:

- 1) The report and actions taken or to be taken be noted.
- 2) A response be provided to Councillor P Douglas' questions and a copy be provided to Members
- 3) The Environmental Health Team produce a list of potentially contaminated sites and present an update to the Committee in six months' time.
- 4) The high risk recommendation regarding contaminated land be amended and the wording of the recommendation be presented to the next Committee for approval.
- 5) The fee received for holding a fair in Retford and the potential car parking income not achieved while the car park is out of operation be provided to Members.

### (b) Anti-Fraud and Anti-Corruption Strategy and Policy

Members were presented with the Anti-Fraud and Anti-Corruption Strategy and Policy which was appended to the report for consideration. The Anti-Fraud and Anti-Corruption Strategy and Policy provides a framework for the Council to promote high standards of conduct, whilst at the same time providing a more stringent approach to the prevention, detection and response to corporate fraud within the council.

Elected Members asked questions/ raised issues regarding: Council vehicle use; the length of the document; other Councils strategies and policies.

**RESOLVED** that the Anti-Fraud and Anti-Corruption Strategy and Policy be noted and the report referred to Standards Committee on the 3<sup>rd</sup> October , Joint Employee Council on the 20<sup>th</sup> December and then to full Council on the 22<sup>nd</sup> December for approval.

**SECTION B – ITEMS FOR DISCUSSION IN PRIVATE**

**Key Decisions**

None.

**Other Decisions**

None.

**33. ANY OTHER BUSINESS WHICH THE CHAIRMAN CONSIDERS TO BE URGENT**

As there was no other urgent business to consider, the Chairman closed the meeting.