



# CHARTER TRUSTEES OF EAST RETFORD

## **Draft Minutes of the meeting of the Charter Trustees of East Retford held on Friday 1<sup>st</sup> September, 2017, at 5pm, in Retford Town Hall, Chairman's Room.**

Present:

Councillors G. Clarkson; G. Oxby; H. Richards; M. Storey; A. Tromans; C. Troop; and Mr D. H. Turner, Lord High Steward.

The Town Mayor, Cllr H. Richards opened the meeting and thanked everyone for their attendance.

**1. Apologies:** Cllrs J. Anderson; A Chambers; M. Quigley; S. Shaw

**2.** There were no **Declarations of Interest**

**3. Minutes from 27<sup>th</sup> July 2017** were tabled and approved.

**4.** There were a number of **Matters Arising:**

- Cllr Troop reported that no Standing Orders had been found but Cllr Oxby will seek out copies he may have in his possession including statements on procedures and protocols. These will be passed on to The Mayor for her perusal and feedback given at the next meeting. Once these have been identified the purpose and timing of an EGM will be clarified.
- Financial Risk Assessment will form part of the agenda for the January meetings prior to the setting of a precept.
- Valet Stands for the new robes have been purchased and should be delivered to the Town Hall by Friday 8<sup>th</sup> September.
- John Unstead at BDC has been contacted in relation to updating the picture gallery of past mayors and for approval of creating an exhibition cupboard in the Chairman's Room.
- Planning for Retford Town Hall Sesquicentennial Anniversary is well under way. This will start on Heritage Day (September 9<sup>th</sup> 2017) with work being undertaken by Megan Doole with Cllr Clarkson and the Civic Society. In particular the history of the town hall will be updated (and corrected where necessary) along with a chronology of the town to create a timeline for the past 150 years as well looking at what else was happening in Retford at the time of the inauguration. The proposal by Cllr Troop for a commemorative tree-planting ceremony was approved. Retford Museum is keen to be involved creating an Oral History Project. J. Brassington at BDC is preparing display cards ready for Heritage Day. The Steampunk organisers also want to be involved and the Mayor has granted a 'free use' of the Town Hall to the Steampunk Society on 17/2/18 to facilitate the costumed ball aligned to the Victorian theme. It was agreed that the Trustees should look at all opportunities to bring people into the town hall as part of these celebrations. Retford Times and Retford Life will be contacted. The Mayor has contacted BDC who have given the go-ahead for the celebrations. Other ideas: A card competition for children; exhibition of



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paintings and photographs; involvement of Y6 pupils across the six Retford schools in identifying a timeline for the 150 years.

- The Mayor read out her response to Letter from David Thornton re. RAF commemoration and the original letter is on file with the Clerk.

**5. The Expenditure Report** showed no expenditure since the last meeting and the balance is therefore as it was at that meeting: £13,770.29

**6. Mayor's Events Report** was tabled.

In addition Cllr Anderson suggested that the 2018 Makemusicday which is held in the Town Square should be included in The Mayor's Calendar. It is an event planned by a keen resident at fairly short notice, and I wonder if it would be helpful if the Town Mayor was to include it in his 2018 advance calendar. It will be a Market Thursday, and so will need a degree of advanced planning that the Business Forum and the BDC could deliver along with the enthusiastic resident. It's always June 21st.

<http://musiceducationuk.com/events/make-music-day-2018/>

Cllr Anderson also brought to the Clerk's attention the Annual General Meeting of the Association of Charter Trustees of England which will be held in The Council Chamber Bath on Friday 28<sup>th</sup> September 2018.

**7. Outstanding Business: Canon Plaque Update**

Mr Turner sought clarification as to actual wording for the proposed plaque. Originally Harry Fox had wanted to include all the names of those who served. The issue was discussed fully and it was

RESOLVED: All 24 Names of those who served should be included on the plaque"

It was further

RESOLVED that Mr Turner would try to provide a full costing for the Trustees for the next meeting.

**8. Forthcoming Events:**

Tour of Britain through Retford, September 6<sup>th</sup> 2017 – It was

RESOLVED that the Mayor and other Trustees will attend.

RESOLVED that the Clerk would identify "key topic" for each meeting and produce a press release. For this meeting the topic would be the preparations for the sesquicentennial celebrations.

**9. Correspondence** was tabled.

**RESOLVED:** Clerk would respond to the external auditor to ensure the correct name of the Trustees was used in the Auditor's Report.

Julia Raza (De Burnays School of Dance) made a Funding Request for children to attend an Irish Dance Final.

RESOLVED not to support request.

In response to a request to support the erection of a statue to mark the Mayflower Pilgrims there were extensive discussions in which concerns were raised about the conflicted nature of the statue's subject ie colonialism and



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also the suggested potential location of the Market Square was problematic to some of the Charter Trustees.

RESOLVED that Trustees would not support in its present form.

### **10. Date of Future Meetings**

RESOLVED that there should be four meetings each year and the last two meetings would be held on:

13<sup>th</sup> January 2018 09.30 (which will include Financial Risk Assessment and consideration of the precept)

13<sup>th</sup> April 2018 18.00 (which will include Mayor-making arrangements)

There being no further business the Mayor closed the meeting.