

## **OVERVIEW AND SCRUTINY COMMITTEE**

### **Minutes of the Meeting held on Thursday, 25<sup>th</sup> February 2016 at Retford Town Hall**

#### **Present:**

Councillor J C Shephard (Chair)

Councillors: D K Brett, R B Carrington-Wilde, G Clarkson, M F T Critchley,  
S E Farncombe, D Foley, K H Isard, J W Ogle, G A N Oxby, M Richardson  
and J M Sanger.

Officers: B Alderton- Sambrook, D Armiger, S Brown, P Clark, C Crossland, M Hill,  
L Prime and J Wilson.

Also present: Councilor J White – Cabinet Member for Regeneration

(Meeting commenced at 6.30pm.)

(The Chair read out the Fire Evacuation Procedure, and also enquired as to whether any member of the press or public wished to film/record the meeting or any part thereof; however, no members of public were present.)

The Chair welcomed everyone to the meeting and thanked them for their attendance.

#### **103. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors D Hare and K Sutton.

#### **104. DECLARATIONS OF INTEREST BY MEMBERS AND OFFICERS**

##### **(a) Members**

There were no Declarations of Interest by Members.

##### **(b) Officers**

There were no Declarations of Interest by officers.

#### **105. MINUTES OF THE MEETING HELD ON 19<sup>TH</sup> JANUARY 2016**

**RESOLVED** that the minutes of the meeting held on 19<sup>th</sup> January 2016 be approved.

#### **106. MINUTES FOR ACTION AND IMPLEMENTATION**

The Policy and Scrutiny Co-ordinator advised that Councillor Francombe's questions to Paddy Tipping have been responded to. She also advised that she is waiting for information regarding teenage pregnancy statistics and these will be circulated to Members.

The EMAS Quality Account Priorities 2016/17 have been circulated to Members for comment. Members were asked to feedback any comments as soon as possible.

**RESOLVED** that the Minutes for Action and Implementation be received.

## 107. OUTSTANDING MINUTES LIST

In relation to Outstanding Minute No. 135(a) (2), Obesity and Weight Management Service, Members were advised that the Service has not yet been running for a full year. An interim report can be circulated to Members and Members can then determine if they would like the Item to be presented to a future meeting.

**RESOLVED** that:

1. The Interim Obesity and Weight Management Service report be circulated Members.
2. Members determine if they would want an update on Obesity and Weight Management Service to be presented to a future meeting.
3. The Outstanding Minutes List be received.

## 108. FORWARD PLAN

**RESOLVED** that the Forward Plan be noted.

### **Key Decisions**

## 109. KEY DECISIONS OF CABINET – 11<sup>TH</sup> FEBRUARY 2016

### (a) Car Park Fees and Charges (Key Decision No. 456)

An elected Member raised a question regarding the financial implications of introducing parent and child parking spaces and asked how many spaces would be lost as a result.

In response the Head of Finance and Property advised that the parent and child parking spaces are the result of a consultation where 60% of people were in favour of the spaces. There will be no financial implications and there is no legal requirement to widen spaces, therefore no spaces would be lost.

**RESOLVED** that Minute No. 104(a) of Cabinet held on 11<sup>th</sup> February 2016 be endorsed.

### (b) Budget Monitoring and Capital Programme Update Reports to 31<sup>st</sup> December 2015 (Key Decision No. 544)

**RESOLVED** that Minute No. 104(b) of Cabinet held on 11<sup>th</sup> February 2016 be endorsed.

### (c) General Fund Revenue Budget 2016/17 to 2018/19 (Key Decision No. 545)

Questions were raised in relation Retford market. The market is under achieving in terms of income and there has been a reduction in occupation of stalls. Concerns were raised that a lower budget had been set and that the reason why the market is losing traders needs to be looked at.

The Head of Regeneration acknowledged that targets have not been achieved. She asked that Members feedback any information and if there are issues in relation to practices and procedures where reasonable changes can be made these will be looked at. She advised that:

- The inclement weather this year has caused several market cancellations.
- A market consultation is being carried out.
- An events agenda will be published on the website.
- The market is a topic that the Council want to bring forward to generate income.

Councillor J White noted that the Retford Town Centre Initiatives report includes the market and making the town centre a more attractive place to visit and shop.

It was noted that the Markets were a previous concern for the Audit and Risk Scrutiny Committee and that Members and Officers have worked hard to improve the markets.

A suggestion was made to look at market stalls used in Newark that would enable the markets to open on days where there is high wind. The Head of Regeneration advised that Barnsley have similar market stalls and the possibility is being looked at.

An elected Member expressed her concern that the Councillor Community Grants were to be reduced by 50%. She explained that the grants help organisations and community groups and are particularly important in rural areas to overcome rural isolation. The Community Grants have helped to establish successful events and groups. She commented that she hoped it would be looked at again.

In response Councillor J White commented that we are in times of difficult financial circumstances and future of the Council must be thought about. She noted that the Cabinet Member for Finance has been listening to concerns.

Questions were asked regarding the Mayflower Pilgrims and what stage the Council are at with the organisation of events. In response Members were advised that the Council are in the process of submitting a bid to the Heritage Lottery Fund. There will be a focus on where the Mayflower Pilgrims came from and having something in place in Scrooby for people to see, as well as a base at Bassetlaw Museum.

**RESOLVED** that Minute No. 104(c) of Cabinet held on 11<sup>th</sup> February 2016 be endorsed.

(d) General Fund Capital Programme 2016/17 to 2020/21 (Key Decision No. 546)

**RESOLVED** that Minute No. 104(d) of Cabinet held on 11<sup>th</sup> February 2016 be endorsed.

(e) Treasury Management Policy and Strategy 2016/17 to 2018/19 (Key Decision No. 547)

**RESOLVED** that Minute No. 104(e) of Cabinet held on 11<sup>th</sup> February 2016 be endorsed.

(f) Capital Investment Strategy 2016/17 (Key Decision No. 548)

**RESOLVED** that Minute No. 104(f) of Cabinet held on 11<sup>th</sup> February 2016 be endorsed.

(g) Property Asset Management Plan 2016/17 Update (Key Decision No. 549)

**RESOLVED** that Minute No. 104(g) of Cabinet held on 11<sup>th</sup> February 2016 be endorsed.

(h) Bassetlaw District Council Health and Wellbeing Action Plan (Key Decision No. 516)

**RESOLVED** that Minute No. 106(a) of Cabinet held on 11<sup>th</sup> February 2016 be endorsed.

(i) Bircotes Leisure Centre Development (Key Decision No. 550)

**RESOLVED** that Minute No. 107(a) of Cabinet held on 11<sup>th</sup> February 2016 be endorsed.

(j) Retford Town Centre Initiatives (Key Decision No. 542)

An elected Member commented that she felt some of the comments raised at the previous meeting had not been included in the document. She raised concerns regarding the number of empty shops and asked if any work can be done with business rates to regenerate the town centre.

The Director of Regeneration and Neighbourhood Services advised that business rates are outside of the Council's control. Ways of working with building owners in relation to changing and developing units to make them more attractive are being looked at.

It was commented that signage is needed in the town directing people to the town centre. Councillor M Richardson advised that the Civic Society are trying to get funding for signs directing people to places of interest, the train stations and town centres.

**RESOLVED** that Minute No. 108(a) of Cabinet held on 11<sup>th</sup> February 2016 be endorsed.

(Councillor J Ogle joined the meeting during the discussion of the Item)

### **Other Decisions**

#### **110. WAIVE OF CALL-IN/ DECISION TAKEN WITHOUT SUFFICIENT NOTICE**

None.

#### **111 POSSIBLE CALL-IN/ DECISION TAKEN WITHOUT SUFFICIENT NOTICE**

None.

#### **112. REPORT(S) OF THE DIRECTOR OF REGENERATION AND NEIGHBOURHOODS**

##### **(a) Update - The Leisure Offer by Bassetlaw District Council and its Partners**

Members were given an update on the activities and facilities available to Bassetlaw residents. The report detailed service reductions and current service level. Despite reductions in the number of employees performance has improved and the number of people reached has risen.

The Council has invested in improvements to the leisure centres increasing the usage capacity by up to 20%. Membership at the two sites has increase by 22% since the improvements.

The Council has a surplus income agreement with BPL and has agreed to re-invest the surplus income share from the Leisure Management contract to improve the gym facilities and capacity at Bircotes Leisure Centre.

Members were given an overview of work delivered by the Leisure and Cultural Services Department. The department also seeks to access funding to assist delivery by the Council and partners. The department can offer assistance and advice on areas such as safeguarding and child protection, young people and vulnerable adults.

There has been a decline in participation in golf at Kilton Golf Course. Investigations have shown there are a number of reasons why members are not renewing their membership. One of the biggest reasons nationally is the pressure to be able to spare the time. To address the decline plans are being drawn up for a shorter course and to develop the Golf Course into a golf development centre. The Council, with BPL, are also looking at providing a covered floodlit range to address seasonality issues. It was noted that BPL are a very active organisation to work with.

Members were advised regarding the Exercise on Referral Scheme; Health and Well-being Cardiac Exercise Programme; promotions; developments and proposals; investments; membership figures; community initiatives; and good news stories.

Members commented on the excellent work delivered by P Clark and his Team. Councillor M Richardson thanked P Clark on behalf of the Gymnastics Club for his help.

In response to questions raised in relation to the Bassetlaw Games Members were advised that the schools will still be involved. At the previous Bassetlaw Games the draw for schools was the torch relay which had significant resources. This time the Team are looking at schools holding individual events and after hour's events to encourage family participation and habits for life.

**RESOLVED** that:

1. Thanks and appreciation be recorded to P Clark and his Team.
2. The report be noted.

### 113. REPORT(S) OF THE DIRECTOR OF CORPORATE RESOURCES

#### (a) Final Report - Bassetlaw Health Summit

Members were presented with the final report from the Health Summit held on 10<sup>th</sup> November 2015. Members' agreement for a number of recommendations was sought. The Policy and Scrutiny Co-ordinator advised Members of changes to several recommendations since the publication of the Agenda.

**RESOLVED** that:

1. The recommendations of the Review be approved and the report be referred to Cabinet subject to the deletion of recommendation OSC 15-16 19 and the amendment of the following recommendations to read:
  - OSC 15-16 1.2 – An interim presentation on accountable care in Bassetlaw to be included in the Members Information Bulletin.
  - OSC 15-16 1.3 – OSC to receive copies of update papers from Bassetlaw NHS CCG/DBHFT to Nottinghamshire County Council Health Scrutiny to ensure Members are kept informed.
  - OSC 15-16 1.10 – OSC to be kept informed of development regarding the Hospital Trust's current budgets and possible impacts to service as investigation concludes (information to be presented in the Members Information Bulletin).
  - OSC 15-16 1.11 – In light of the Performance Contract notice, OSC continues to receive quarterly performance reports from Arriva Transport Solutions Ltd for circulation to Members in the Members Information Bulletin.
  - OSC 15-16 1.15a – EMAS to actively work more closely with the CCG at both strategic and operational level. Desired Outcome – Regular attendance to the Systems and Resilience Group by senior management.
2. Following referral to Cabinet, Members consider the recommendations within the report and submit their response to the next available Overview and Scrutiny Committee.

#### (b) Update of the Performance of Non-Emergency Patient Transport

Members were provided with an update on the contract performance of Arriva Transport Solutions Ltd who deliver the non-emergency transport service in Bassetlaw.

Members were advised that the current service provided does not meet the contract standards. The current contract comes to end in 2017, unless a further two year extension is agreed prior to July 2016.. As the contract is approaching the point of retender, it is unclear yet if Bassetlaw will come under the Nottinghamshire or South Yorkshire Group.

**RESOLVED** that:

1. The update be noted.
2. Further performance reports from Arriva Transport Solutions Ltd be circulated to Members, via Members Information Bulletin on a quarterly basis.

(c) Overview and Scrutiny Committee Programme 2015/16

Members were presented with an overview of the meeting programme of the Committee for 2015/16.

The Policy and Scrutiny Co-ordinator suggested that the Obesity Prevention and Weight Management Service which is scheduled to be presented to the Committee in March be circulated to Members.

It was noted that the quarterly performance reports will not be presented to the March meeting as they will not have been to Cabinet.

**RESOLVED** that:

1. The Obesity Prevention and Weight Management Service interim report be circulated to Members.
2. The report be noted and Members contact the Policy and Scrutiny Unit if they have any queries regarding future meetings.

**SECTION B – ITEMS FOR DISCUSSION IN PRIVATE**

**Key Decisions**

**114. KEY DECISIONS OF CABINET 11<sup>TH</sup> FEBRUARY 2016**

(a) Proposed Sale of Land at Turner Road, Worksop (Key Decision No. 517)

**RESOLVED** that Minute No. 113(a) of Cabinet held on 11<sup>th</sup> February 2016 be endorsed.

**Other Decisions**

**115. WAIVE OF CALL IN/DECISION TAKEN WITHOUT SUFFICIENT NOTICE**

None.

**116. POSSIBLE CALL IN OF DECISIONS MADE BY CABINET OR BY CABINET MEMBERS**

(a) Approval to Jointly Underwrite Harworth Highway Improvements

Members were asked to consider the call-in of Delegated Decision No. 13-2015/16.

Councillor K H Isard outlined the reason for the call-in. In response the Cabinet Member for Regeneration apologised that the information was not included in the report and advised Members of the calculations.

The Director of Regeneration and Neighbourhood Services explained the reasons why the Delegated Decision was determined to be confidential.

**RESOLVED** that Delegated Decision No 13-2015/16 be endorsed.

117. ANY OTHER BUSINESS WHICH THE CHAIRMAN CONSIDERS TO BE URGENT

As there was no other business to be discussed, the Chair closed the meeting.

(Meeting closed at 8.05pm.)